

# ALEXANDRIA LAKE AREA SANITARY DISTRICT

## Minutes

February 9, 2022

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The regular meeting of the Alexandria Lake Area Sanitary District Board was held February 9, 2022, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Joel Dahlheimer (Alexandria Township) took the Oath of Office.

Members and staff present: Directors: Dahlheimer, Diedrich, Eldevik, Hayes, Johnson, Lerohl, Nettetstad, Schmitz, Sternquist, Thalman, Tvrdik and Waldorf. Absent: None. Staff: Executive Director Gilbertson, Plant Supt. Drewes, Collection Supt. Timm, Admin. Asst. Bergs, Engineer Bye-WSN, Asst. Collection Supt. Olson

Guest(s): Tracy Ekola P.E.- Brown & Caldwell Public: None

A motion was made by Lerohl to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Report on Revenues/Expenditures
- Report of Investments
- Payroll Report
- Monthly Dashboard Summary
- List of Bills Last Month

Seconded by Waldorf. Motion carried.

### **Presentations and Reports:**

- Chairman Thalman called upon Treatment Plant Superintendent Troy Drewes. Drewes's report included: Biannual vibration testing was completed on all major motors, new phosphorous analyzer is scheduled for install mid-February, replaced high, low vacuum alarm while performing annual maintenance on chlorine system, replaced filter cloths on filter number 2, replaced a circuit board in online probe control units, worked with summit fire on a control board for the fire suppression system in the DAFT electrical room, and cleaning and weekly/monthly maintenance.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included: equipment maintenance, DOT inspections and certifications, completed GIS audit of lift stations, manhole and clean out locations are being added continually to GIS, cleaned up construction debris and scrap metal, purchased anti fall/retrieval unit for back of service truck, and the new pumps were installed on LS 67 on Krohnfeldt Drive with final start up, inspection and testing completed.

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- Chairman Thalman called upon Engineer Bryan Bye. Bye's report included updates on the Lake Cowdry project, Miltona Extension, 18<sup>th</sup> Avenue Project, LS 73 and force main project, Nokomis Street Reconstruction, 2 Roundabouts, ALASR service gaps and finally misc. items.

### **Presentations:**

Olson and Bye presented the Board with a presentation on the new ArcGIS/Asset Management website system for ALASD.

Board Members were able to see locations that were being discussed and the many capabilities of the system. Bye ran through LS 73 Forcemain Improvement plan and both roundabouts using ArcGIS system maps.

### **Action Items:**

A motion was made by Nettetstad to approve Resolution 22-06: Authorization to advertise bids for LS #73 Upgrade/Forcemain Improvement Project. Seconded by Waldorf. Motion carried.

A motion was made by Dahlheimer to approve Resolution 22-07: Approving Scope of Services Letter Agreement for as needed Utility Management Services-Brown and Caldwell. Seconded by Nettetstad. Motion carried.

A motion was made by Hayes to approve Resolution 22-08: Resolution Approving Scope of Services Engineering Agreement for I-94/TH 27 Forcemain Realignment: Widseth Consultants. Seconded by Schmitz. Motion carried.

A motion was made by Lerohl to approve Resolution 22-09: Approving Confirmation Request for Engineering Scope of Services-Widseth, County Rd. 45/82 Sewer Improvements. Seconded by Dahlheimer. Motion carried.

A motion was made by Waldorf to approve the Request for Qualifications for Professional Engineering Services: ALASD Wastewater Treatment Facility Plan. Seconded by Dahlheimer. Motion carried.

A motion was made by Lerohl to approve LMCIT Liability Coverage Waiver Form: ALASD does not waive the monetary limits municipal tort liability. Seconded by Nettetstad. Motion carried.

A motion was made by Dahlheimer to approve the creation of Human Resource/Admin Support Position and advertise for Receptionist/Administrative Support position. Seconded by Diedrich. Motion carried.

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**OLD BUSINESS**

Executive Director Gilbertson updated the Board on the Chloride Advisory Committee meeting that was held January 25, 2022. He stated that one of the key items was that the county is working on a Brine Disposal System for those that are outside city limits. Gilbertson shared the County's willingness to partner with ALASD performing inspections of installed disposal systems.

**NEW BUSINESS**

Former Board Member Ronald Fenelon passed away with flowers sent on behalf of the Board to the family.

Minnesota Department of Labor: ALASD received a cost-share grant for \$9,312.60 (not to exceed \$10,000) for new safety railing in the sludge dewatering building.

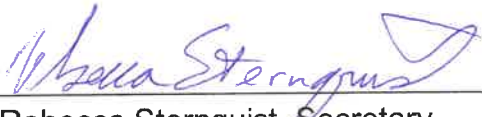
**Special Project Updates/Regulation Updates:**

Executive Director Gilbertson updated the Board on the final meeting of the Long Prairie River "One Watershed One Plan" Citizens Advisory Committee.

Executive Director Gilbertson presented the Board with 3M's Water Management Standard Program, which includes a sampling plan for PFAS, expanding water quality baseline through sampling, and preventing impacts to land and water resources near 3M facilities.

There being no further business to come before the board, member Dahlheimer made a motion to adjourn. Seconded by Eldevik. Motion carried.

  
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Roger Thalman, Chairman

  
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Rebecca Sternquist, Secretary