

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes
December 13, 2023

The regular meeting of the Alexandria Lake Area Sanitary District Board was held December 13, 2023, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Eldevik, Hayes, Lerohl, Nettetstad, Schmitz, Sternquist, Thalman, & Waldorf. Absent: Diedrich, Tvrdik

Staff: Executive Director Gilbertson, Collection Supt. Timm, Office Manager Kluver, Engineer Bye.

Guest(s): Tracy Ekola- Brown & Caldwell

A motion was made by Nettetstad to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Report on Revenues/Expenditures
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- November 30 Special Meeting Minutes
- Monthly Board Minutes

Seconded by Waldorf. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Executive Director Gilbertson to give Plant Superintendent Troy Drewes report. Drewes's report included: replaced VFD fan for centrifuge, repaired carp gate gear, repaired primary WAS valves, installed repaired plant water pump, performed SIU site inspections for SunOpta Ingredients, Douglas Finishing, and TWF; performed multiple software updates, ordered new contact for Digester 2 Blower, second round of proficiency testing completed for laboratory certification, submitted lake level reading report to MN DNR, submitted revised and updated Quality Assurance Manual to MPCA Wastewater Laboratory Program Coordinator, and finally general maintenance and cleaning.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included: new jetter has arrived, new generators have been delivered and set at LS4, LS11, LS27, LS28, LS 71 and LS74, Brad T., Brad S. and Steve M. attended the MPCA Wastewater & Collection Conference in Brooklyn Park, MN, Mike F. attended a 3 day MPCA training in Lakeville, MN, flowmeter and rain gauge were installed at LS73, installed a temporary control panel at LS 114, working on E-One pump and panel upgrades, bypass, cleanout, junction, and river crossing manhole inspections have been completed along with winterizing control panels, wetwells, & E-One forcemain discharges, removed and replaced a pump at LS91 and LGR24, and finally removed and replaced 1 impeller at IS3 & MGS 8.
- Chairman Thalman called upon Engineer Bryan Bye. Bye's report included updates on the 18th Avenue Project, Roundabout(s) at Co. Rd 82/45 Karl Drive, Grinder Station LGS57/Forcemain Improvements, Future Capital Improvement Plan Projects, GIS updates, ALASR sanitary sewer extension areas, and LS1/Forcemain project.

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Public Presentations:

Executive Director Gilbertson presented Board Member Tom Hayes with a Plaque for his over ten years of service to the Board and acknowledged Board Member Mike Schmitz for his 3 years of service as this was their last Board Meeting as Members.

Tracy Ekola, PE, Brown and Caldwell presented the Board with the benefits and details of Construction Manager-At-Risk (CMAR), and changes required to Scope of Work contract for the ALASD WRF Design. The CMAR changes will not increase dollar amount to the BC contract.

Action Items:

A motion was made by Dahlheimer to approve the agreement between ALASD and AFSCME Council #65, Local 487, Contract Terms for January 2023-December 31, 2025. Seconded by Waldorf. Motion carried.

A motion was made by Lerohl to approve Resolution 23-20: Establishing Non-Affiliated Employee Salary Ranges for 2024. Seconded by Eldevik. Motion carried.

A motion was made by Waldorf to approve Amendment 1- Scope of Work for ALASD WRF Design and Bid Services, Phase 004-Construction Manager at Risk providing ALASD with assistance on the project. Seconded by Dahlheimer. Motion carried.

A motion was made by Dahlheimer approving Confirmation of Request for Engineering Services, Count Road 46 (McKay Avenue) and 82 Sanitary Sewer realignment project. Seconded by Schmitz. Motion carried.

A motion was made by Hayes approving Resolution 23-22: Establishing ALASD Board of Directors Compensation for FY2024. Seconded by Lerohl. Motion carried.

OLD BUSINESS

Executive Director Gilbertson updated the Board on the General Obligation Facilities Bonds, Series 2023, and the money market terms as negotiated with Bremer Bank.

Executive Director Gilbertson updated the Board on the ALASR Public Hearing that was held December 5, 2023.

NEW BUSINESS

Office Manager Kluver updated the Board on the letters that were sent to the SIUs indicating rate increases as approved through Ordinance #3.

Executive Director Gilbertson indicated that Alexandria Light and Power AMI water meter upgrades will include inspection services for sump pump connections and installed water softener details for ALP customers.

Chairman Thalman updated the Board on changes to the Board of Directors for next year.

Special Project Updates/Regulation Updates:

Executive Director Gilbertson informed the Board on the PFAS Policy Priorities for MPCA/MESERB Policy meeting.

Chairman Thalman adjourned the meeting at 6:58 P.M.



Roger Thalman, Chairman



Rebecca Sternquist, Secretary