



Board of Directors Meeting Agenda

Wednesday April 10th, 2024 at 5:30 PM; Board Members: Chairman Thalman, Vice-Chairman Eldevik, Secretary Sternquist, Bowman, Dahlheimer, Diedrich, Nettestad, Niblett, Lerohl, Rentz, Tvrdik, and Waldorf. Staff: Executive Director Gilbertson, Plant Supt. Drewes, Collection Supt. Timm, Office Manager Kluver, Bye-Widseth, HR/Admin. Bergs

5:30-5:40 pm	<p>I. Call to Order</p> <p>II. Changes or corrections to the agenda</p> <p>III. Introduction of guests and visitors in attendance</p>	
5:40-5:50 pm	<p>IV. Routine Business for Approval- Consent Agenda Items*</p> <ul style="list-style-type: none"> • Minutes Approval • March 13th, 2024, regular meeting minutes (enclosed) (pg.1-2) • Reports, Documents, and Meeting Requests: <ul style="list-style-type: none"> • Administrative Office Report (enclosed) (pg.3) • Treatment Facility Report (enclosed) (pg.4-5) • Collection System Report (enclosed) (pg.6-8) • Engineers Report (enclosed) (pg.9-10) • Approval of Bills (enclosed) (pg.11-16) • Monthly Dashboard Summary (enclosed) (pg.17) • Sewer Revenue Billed (enclosed) (pg.18) • Financial Statement Report (enclosed) (pg.19-24) • Report on Investments, Bremer Wealth (enclosed) (pg.25-28) • Meeting/Training: Conference Spreadsheet (pg.29) 	
5:50-6:20 pm	<p>V. Presentation and Reports:</p> <p>A. Office Manager/Finance Jo Kluver B. Plant Superintendent Troy Drewes Report C. Collection System Superintendent Brad Timm Report D. Engineer Report Bryan Bye, P.E. (Widseth)</p> <p>Public Presentation:</p> <p>A. Anthony Zimny, Zimny Insurance Agency, will present the LMCIT Insurance renewal packet, effective 4/1/24-4/1/2025. B. Overview of construction plan (advertisement for bid approval purposes) for 2024 ALASR Sewer Extension project, highlighting lift station and forcemain areas C. Presentation from Executive Director Gilbertson providing an overview of the 2023 Financial and Operation Annual Report. (distribute report at meeting)</p>	

6:20-6:30 pm	<p>VI. Action Items</p> <p>A. Motion to Approve, Resolution 24-08: Resolution approving plans, specifications, and ordering bids: ALASR 2024 Sewer Extension Project (enclosed) (pg.30)</p> <p>B. Motion to Approve: Approval of the 2023 Financial and Operation Annual Report</p> <p>C. Motion to Approve, Resolution 24-09: Resolution Approving Scope of Services Engineering Agreement, Widseth, for CSAH 4 Forcemain Relocation project (enclosed) (pg.31-34)</p> <p>D. Motion to Approve: Renewal package as quoted by Zimny Insurance Agency for coverage through the League of Minnesota Insurance Trust (enclosed cost summary) (pg.35)</p> <p>E. Motion to Approve: Troy Drewes and Darin Schleif to attend the 23rd Annual ZeeWeed MBR User’s Group Conference held April 28-30th in Pittsburgh, PA. (enclosed) (pg.35.5)</p>	
6:30-6:40 pm	<p>VII. Old Business</p> <p>A. WRF Project Update: Executive Director Gilbertson testified for the House Capital Investment Committee, visits to Capital (enclosed) (pg.36-38)</p>	
6:40-6:45 pm	<p>VIII. New Business</p> <p>A. Lift Station #1/Forcemain Project Status (Executive Director Gilbertson and Engineer Bye)</p>	
6:45-6:55 pm	<p>IX. Special Project/Regulation Update</p> <p>A. LCCMR Final Report/Abstract for M.L. 2018, article 4, section 2, subd. 04I, “Adaptive Lake Management Plan-Lake Winona and Lake Agnes”. (enclosed) (pg.39-40)</p> <p>B. Water Reclamation Facility progress report-Brown and Caldwell (enclosed) (pg.41-42)</p>	
6:55-7:00 pm	<p>X. Other</p> <p>A. 2024 Scheduled ALASD Board of Director Meetings -May 8th, 2024 -June 12th, 2024</p> <hr/> <p>UPCOMING: May 8th, 2024, Meeting Agenda (Draft)</p> <ul style="list-style-type: none"> • Approval of CMAR Firm • FY2023 Audit Update 	
7:00 pm	<p>XI. Meeting Adjourned (motion)</p>	