

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes
January 10, 2024

The regular meeting of the Alexandria Lake Area Sanitary District Board was held December 13, 2023, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Executive Director Gilbertson at 5:30 P.M.

Greg Niblett & Greg Bowen (LaGrand Township), Joel Dahlheimer (Alexandria Township), Gaylen Lerohl (Lake Mary Township), and Richard Rentz (City of Alexandria), took the Oath of Office.

Election of Officers:

A motion was made by Diedrich to nominate Roger Thalman as Chairman. Seconded by Eldevik. Motion carried.

At this time Chairman Thalman took over as ALASD Chairman.

A motion was made by Sternquist to nominate Rod Eldevik as Vice Chairman. Seconded by Bowen. Motion carried.

A motion was made by Eldevik to nominate Rebecca Sternquist as Secretary. Seconded by Dahlheimer. Motion carried.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Hayes, Lerohl, Niblett, Rentz, Sternquist, Thalman, Tvrdik & Waldorf. Absent: Nettestad
Staff: Executive Director Gilbertson, Collection Supt. Timm, Office Manager Kluver, HR Bergs, Engineer Bye. Guest(s):

A motion was made by Dahlheimer to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Report on Revenues/Expenditures
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- November 30 Special Meeting Minutes
- Monthly Board Minutes
- Office Manager Jo Updates

Seconded by Tvrdik. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Plant Superintendent Drewes. Drewes's report included: the MPCA Annual Biosolids report being complete and submitted, performed an SIU inspection at 3M, replaced transformer for centrifuge feed pump, soil borings completed for WRF design, repairing primary wasting valves, replaced backwash hoses and broken shoes on disk filter #2, ordered filter cloth for filter #3, getting estimates to repair 1976 plant generator radiator, end of year lab data complete and filed, 2024 lab documents created and started, and finally general preventative maintenance and cleaning.

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- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm’s report included: new standby generators are being wired and prepared for start up this week, LGR 26 work, Darren Goeden completed online training titled: Management & Leadership Skills for first time Supervisors and Managers, installed new radios in LS 117 and LS 119, trimmed trees and brush around LS 6, 9, 18, 22, 23, 24, 26, 31, 45, 95, 96, MGS 1 and MGS 2, added communication to LGR 24, LGS 57 has been upgraded as LS 66 and finally added to our SCADA monitoring system.
- Chairman Thalman called upon Engineer Bryan Bye. Bye’s report included updates on the LS 1 Improvements, LGS 57 & Forcemain Improvements, County Road 82 (3rd Ave/46 McKay Roundabout, future projects, GIS updates, and finally ALASR updates.

Public Presentations:

Executive Director Gilbertson outlined updates to the Mandatory Connection Policy and the Sewer Use Ordinance Language.

Action Items:

A motion was made by Eldevik to approve Resolution 24-01: Official Designations for ALASD, Year 2024, including Attorney, PA, Registered Municipal Advisor, Official Depository and Official Newspaper. Seconded by Lerohl. Motion carried.

A motion was made by Waldorf to approve Resolution 24-02: Approving emergency purchase of ICS-200AC-M/S-460 Chiller Package for ALASD Heat Exchanger Project. Seconded by Tvrdik. Motion carried.

A motion was made by Dahlheimer to approve Resolution 24-03: Authorizing Executive Director to execute Utility Management Services Letter of Agreement with Brown and Caldwell. Seconded by Diedrich. Motion carried.

A motion was made by Waldorf to approve Resolution 24-04: Authorizing Executive Director to Publish a Notice of Request for Qualifications regarding Construction-Manager-At-Risk for Water Reclamation Facility. Seconded by Lerohl. Motion carried.

A motion was made by Dahlheimer approving Resolution 24-05: Approving Confirmation of Request for Engineering Services with Widseth Consultants. Seconded by Diedrich. Motion carried.

A motion was made by Lerohl approving passing of ALASD Mandatory Connection Ordinance, with updated amendments. Seconded by Eldevik. Motion carried.

A motion was made by Tvrdik approving passing of ALASD Sewer Use Ordinance, with updated amendments. Seconded by Dahlheimer. Motion carried.

OLD BUSINESS

Executive Director Gilbertson updated the Board on the ALASR Sewer Extension Projects.

NEW BUSINESS

Executive Director Gilbertson presented the Board with Roers Proposal on LS #1 Easement Request. Roers would like ALASD to purchase the entire 5 acres. The Board held discussions on this and decided to table it until they have more information.

Chloride Reduction Advisory Committee will be meeting on January 23, 2024, at 10 AM.

Site Visit/Tour is set up for January 4, 2024, at the Detroit Lakes Water Reclamation Facility for WRF design purposes for Brown and Caldwell and ALASD Staff. The DL WRF is a very similar design (Membrane Bioreactor Facility) that has been in service since 2019. Staff met with the plant manager to discuss design modifications he recommends.


Special Project Updates/Regulation Updates:

Executive Director Gilbertson presented the Board with a Memo from Stantec regarding the 2023 Carp Electrofishing Survey for Lakes Winona-Henry-Agnes.

Executive Director Gilbertson updated the Board on a meeting with the DNR and Stantec on January 9, 2024, to discuss future carp mitigation strategies and options moving forward.

Executive Director Gilbertson presented the Board with the total rebates for the 2023 Water Softener Rebate Program.

Chairman Thalman adjourned the meeting at 7:00 P.M.



Roger Thalman, Chairman



Rebecca Sternquist, Secretary