Board of Directors Meeting Agenda

Wednesday November 10th, 2026 at 5:30 PM; Board Members: Chairman Thalman, Vice-Chairman Eldevik, Secretary Sternquist, Bowen, Dahlheimer, Diedrich, Nettestad, Niblett, Lerohl, Rentz, Tvrdik, and Waldorf. Staff: Executive Director Gilbertson, Plant Supt. Drewes, Collection Supt. Olson, Deputy Finance Director Kluver, Bye P.E Widseth, HR/Communications Bergs

5:30-5:35pm

I. Call to Order

II. Changes or corrections to the agenda

III. Introduction of guests and visitors in attendance

5:35-5:40pm

VI. Routine Business and Consent Agenda Items:

- **Meeting Minutes Approval:** October 14th, 2026 meeting minutes (enclosed) (pg.1-3)
- **Reports, Documents, and Meeting Requests:**
  - Finance/Administration Report (enclosed) (pg.4)
  - Treatment Facility Report (enclosed) (pg.5-6)
  - Collection System Report (enclosed) (pg.7-9)
  - Engineers Report (enclosed) (pg.10-11)
  - Approval of Bills (enclosed) (pg.12-15)
  - Monthly Dashboard Summary (enclosed) (pg.17)
  - Sewer Revenue Billed (enclosed) (pg.18)
  - Financial Statement Report (enclosed) (pg.19-24)
  - Report on Investments, Bremer Wealth (enclosed) (pg.25-29)
- **Meeting/Training:** Conference Spreadsheet (enclosed) (pg.30)

5:40-6:10pm

V. Department Reports:

A. Deputy Finance Director Jo Kluver Report
B. Wastewater Plant Superintendent Troy Drewes Report
C. Wastewater Collection System Superintendent Nick Olson Report
D. Engineer Report Bryan Bye, P.E. (Widseth) (LS #1 Project Update)

Presentation on Rate Ordinance:

A. Presentation of FY2026 3rd Quarter Financial Report (Kluver and Gilbertson)
B. Executive Director Gilbertson to provide second reading of Ordinance NO. 3 regarding sewer user rates for FY2027.

6:10-6:30pm

VI. Action Items

A. **Motion to Approve, Ordinance NO. 3 Establishing Sewer User Rates;** Approving Ordinance NO. 3 as presented (enclosed) (pg.31-36)

B. **Motion to Approve, Resolution 26-19:** Authorization to submit PFA Clean Water Revolving Fund Financing application-Second Loan-for Water Reclamation Facility improvement project (enclosed) (pg.37)

C. **Motion to Approve: Pay Request #3:** $1,038,117.25 Land Pride Construction, Lift Station #1 & Forcemain Improvement Project (enclosed) (pg.38-40)

D. **Motion to Approve: Pay Request #5:** $32,406 Rice Lake Construction, **ALASD Biosolids Pad Improvements** (enclosed) (pg.41-44)

E. **Motion to Approve: Pay Request #3:** $221,927 Rice Lake Construction, **ALASD Vactor Pad Receiving Station** (enclosed) (pg.45-48)

F. **Motion to Approve: Pay Request #12,** $5,690 Rice Lake Construction, **ALASD EQ Basin Project** (enclosed) (pg.49-52)

G. **Motion to Approve, Pay Request #15,** $3,446,862 Rice Lake Construction, **ALASD WRF Improvement Project** (enclosed) (pg.53-57)

H. **Motion to Approve:** Accept the FY2026 3rd Quarter Financial Report as presented. (report included in packet)

6:30pm **VII. Old Business-None**

6:30-6:40pm **VIII. New Business**

A. Executive Director Gilbertson to provide review of the Echo Press newspaper article reporting upon ALASD's WRF Improvement Project (copy enclosed)

6:40pm **IX. Special Project/Regulation Update**

A. Brown and Caldwell Memo-WRF Project Update (enclosed) (pg.58-59)

6:45pm **X. Other**

A. **2026 Scheduled ALASD Board of Director Meetings**
-December 9th, 2026
-January 13th, 2027

UPCOMING: December 9th, 2026 Meeting Agenda *(Draft)*

- Approval of salary adjustments for FY2027-Non-Union Employees
- Update from MN Public Finance Authority loan process

6:50pm **XI. Meeting Adjourned (motion)**