



ALEXANDRIA LAKE AREA SERVICE REGION-MINUTES Regular Meeting – January 30, 2024 – 6:00 P.M.

Members Present: Joel Dahlheimer-Chair (Alex Twp.), Bill Krivanek (Carlos Twp.), and Jeff Tvrdik (Hudson Twp.), Greg Bowen (La Grand Twp)

Members Absent:

Others Present: Scott Gilbertson, Executive Director ALASD, Bryan Bye, P.E. Widseth, Jo Kluver, Office Manager ALASD

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Board member Dahlheimer called the meeting to order at 6:00 p.m.

Election of Chairman of ALASAR Board, 2024: Motion to appoint Joel Dahlheimer as Chair was made by Tvrdik, seconded by Krivanek, motion carried.

Appointment of ALASR Board Secretary, Jo Kluver, ALASD Office Manager, with Term Indefinite: Motion to appoint Jo Kluver as Secretary was made by Krivanek, seconded by Bowen, motion carried.

Minutes from the board meeting held on September 2, 2023, were reviewed. A motion to approve minutes was made by Krivanek, seconded by Tvrdik.

Minutes from the Improvement Hearing held on December 5, 2023, were reviewed, and had further discussion. A motion to approve minutes was made by Tvrdik, seconded by Krivanek, motion carried.

Executive Director Gilbertson and Bryan Bye, P.E. Widseth, answered new board member Bowen's questions regarding Feasibility Report, how areas in each township were selected for the sewer extension project, and the legal required processes taken to get the project to where it is to date. Gilbertson included additional information that was presented to the public at the Improvement Hearing, including: Future connection charge calculations (if not assessed) that are based on each developer's plan, assessment options for property owners who have multiple parcels, deferred assessments, costs to connect, costs to abandon existing septic systems, what if lift/grinder station pumps required, terms of future assessments.

Executive Director Gilbertson presented ABDO's 4th Quarter Report, financial statements detailing revenues and expenditures, and reviewed ALASR account bills. Motion to approve the reports and bills as presented was made by Bowen, seconded by Krivanek, motion carried.

Gilbertson reviewed the submitted resolutions from the ALASR Townships (each individual township board) approving their specified areas of the proposed 2024 Sewer Extension Project and ordering ALASR Board to move forward with the 2024 Sewer Extension Project.

Discussion regarding the submitted Alexandria Township (Resolution 24-01) that the Alexandria Township Board will cap the assessment to benefitting property owners at \$25,000.00 per parcel, located in Alexandria Township. If assessment amount exceeds \$25,000.00, Alexandria Township will fund the subsidy to lower the assessment balance as specified. ALASR Board will not contribute any ALASR funds to the extra amount exceeding the \$25,000.00 assessment cap placed by the Alexandria Township Board.

Gilbertson presented **Resolution 24-01: Resolution Ordering Improvement and Preparation of Plans and Specifications for the Provision of Sanitary Sewer to Unsewered Portions of Hudson, Carlos, LaGrand, and Alexandria Townships**. This is the 2024 Sewer Extension Project. A motion to approve resolution was made by Krivanek, seconded by Tvrdik, motion carried.

Bryan Bye will start work on the required permitting for the sewer extension project and begin finalizing project design plans and specifications (due by mid-March). When completed, the ALASR Board will meet to review and approve the engineered plans and specifications. After approval, the project will be publicly posted for the advertisement of bids around April 1st with bid opening TBD. The ALASR Board will have up to 60 days to review bids after the bid opening to order the project or reject the bid.

The tentative ALASR meeting date was scheduled for March 18th at 6:00 p.m.

Chairman Dahlheimer adjourned the meeting at 7:27 p.m.



Chairman-Joel Dahlheimer



Secretary – Jo Kluver