



ALEXANDRIA LAKE AREA SERVICE REGION-MINUTES
Regular Meeting – August 7, 2024 – 6:00 P.M.

Members Present: **Bill Krivanek (Carlos Twp.), and Jeff Tvrdik (Hudson Twp.), Greg Bowen (La Grand Twp)**

Members Absent: **Joel Dahlheimer-Chair (Alex Twp.),**

Others Present: **Scott Gilbertson, Executive Director ALASD, Bryan Bye, P.E. Widseth, Jo Kluver, Office Manager ALASD, Brad Timm, Collections Superintendent**

Board Member Krivanek called the meeting to order at 6:00 p.m.

Minutes from the board meeting held on June 5, 2024, were reviewed. A motion to approve minutes was made by Bowen, seconded by Tvrdik, motion carried.

Executive Director Gilbertson presented ABDO 2023 audit summary. Office Manager Kluver reviewed ABDO Q2 Report, financial reports detailing revenues, and the expenditure activity. Motion to approve the financial reports as presented was made by Bowen, seconded by Tvrdik, motion carried.

Office Manager Jo Kluver presented the bills for payment. Motion to approve the bills as presented was made by Tvrdik, seconded by Bowen, motion carried.

Update on the ALASR 2024 Sewer Extension Project was given by Bye, P.E. Widseth. Kuechle Construction has started on Co Rd 82, manholes have been dropped off at designated locations.

The board reviewed and discussed the ALASR Deferred and Postponed Special Assessment Policy. Motion to approve the policy with edit to add active military to Section 1. A.1. made by Bowen, seconded by Tvrdik, motion carried.

The board reviewed and discussed the ALASR Deferred and Postponed Assessment Procedures for the ALASR 2024 Sewer Extension Project with edit to add active military. Motion to approve the procedures made by Krivanek, seconded by Bowen, motion carried.

The board reviewed and discussed the ALASR Deferred and Postponed Assessment application forms with edit to add active military. Motion to approve all forms made by Tvrdik, seconded by Bowen, motion carried.

Submitted written comments and statements received pertaining to the ALASR Sewer Extension Project assessment were each discussed, and the board followed the procedures on addressing each submitted letter.

Jespersion – has multiple property with two being undeveloped meets criteria a deferred assessment for multiple properties.

Rasmussen met criteria for a postponed assessment and must connect by August 25, 2035.

Solum met criteria for a postponed assessment and must connect by August 25, 2035.
Klimek property decided they will connect so the letter of contention has been dismissed.
Executive Director Gilbertson and Office Manager Kluver will meet with the property owners and go over the deferred or postponed assessment agreements accordingly.

Executive Director presented a draft of the 2025 ALASR Financial Budget for the board's consideration.

Board Member Krivanek motion to adjourn, seconded by Bowen.
Krivanek adjourned the meeting at 7:30 p.m.



Board Member Krivanek



Secretary - Jo Kluver