



**ALEXANDRIA LAKE AREA SERVICE REGION-MINUTES
Regular Meeting – September 4, 2024 – 6:00 P.M.**

Members Present: Bill Krivanek (Carlos Twp.), and Jeff Tvrdik (Hudson Twp.), Greg Bowen (La Grand Twp)

Members Absent: Joel Dahlheimer-Chair (Alex Twp.),

Others Present: Scott Gilbertson, Executive Director ALASD, Bryan Bye, P.E. Widseth, Jo Kløver, Office Manager ALASD, Brad Timm, Collections Superintendent

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Chairman Dahlheimer called the meeting to order at 6:00 p.m.

Minutes from the board meeting held on August 7, 2024, were reviewed. A motion to approve minutes was made by Krivanek, seconded by Bowen, motion carried.

Office Manager Kløver presented financial reports detailing revenues and the expenditure activity. Motion to approve the financial reports as presented was made by Tvrdik, seconded by Bowen, motion carried.

Office Manager Kløver presented the bills for payment. Motion to approve the bills as presented was made by Krivanek, seconded by Tvrdik, motion carried.

Update on the ALASR 2024 Sewer Extension Project was given by Bye, P.E. Widseth. Bye’s report included Co Rd 82 update: main line is installed to Co Rd 17, 3 jack & bores are completed, by end of next week the main line will be installed and boring service stubs will begin. Co Rd 82 should be near completion by the end of September, pending upon the weather. Kuechle Underground will start on 34th Ave next, and, if another crew is available, at Co Rd 81.

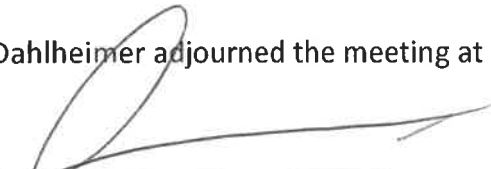
The board reviewed Kuechle Underground Pay Request #1 for the 2024 Sanitary Sewer Extension Project. Engineer Bye reviewed the pay request which included breakdown of quantities to date. Motion to approve payment of \$382,461.45 made by Krivanek, seconded by Tvrdik, motion carried.

The board reviewed and discussed the submitted assessment deferral letter, application form, and supporting financial documents that Office Manager Kløver received by J. Sundblad, of the 2024 Sewer Extension Project. After reviewing all the information presented and the assessment procedures and guidelines, the board found that Sundblad did not qualify for deferred assessment due to not meeting financial requirements. In following the Assessment Policy, the Board found the Sundblad’s would qualify for a postponed assessment based off age of current septic system and financial hardship. Guidelines recommended for postponed assessment will be the same for all – postponement of 10 years and must connect by August 25, 2035. If property is sold or transferred, the postponed assessment becomes null and void and assessment is due in full.

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Motion to deny deferral assessment application and recommend reapplication for postponement of assessment made by Tvrdik, seconded by Bowen, motion carried.
Office Manager will reach out to Sundblad with the information and have them complete and submit the Postponed Assessment Application.

Dahlheimer adjourned the meeting at 6:31 p.m.



Chairman Dahlheimer



Secretary – Jo Kluver