

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes

September 11, 2024

The regular meeting of the Alexandria Lake Area Sanitary District Board was held September 11, 2024, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettetstad, Niblett, Rentz, Sternquist, Thalman, & Waldorf. Absent: Tvrdik

Staff: Plant Supt. Drewes, Collection Supt. Timm, HR Bergs, Engineer Bye. Via Teams: Executive Director Gilbertson, Office Manager Kluver Guest(s): None

A motion was made by Nettetstad to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Report on Revenues/Expenditures
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- Monthly Board Minute

Seconded by Dahlheimer. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Office Manager Kluver. Kluver's report included progress on the permanent and temporary easements for sewer extension project, working on a Grant for water resiliency, working to keep the assessment documents updated, and notable payments/bills including LS#5, Rice Lake (CMAR) and Brown & Caldwell (WRF Design).
- Chairman Thalman called upon Plant Superintendent Drewes. Drewes's report included: Kamtek completed annual overhead crane inspection, Pace Labs completed PFAS sampling, ALP assisted staff- Kw recorder from aeration blower #2, installed new 1000-amp breaker-Blower MCC, installed new seal in bar screen, working on filter #2 replacing bearings and seal, replaced level sensor in filter #3, installing new radar level sensor for main lift station, cleaned scum pits, and finally, general maintenance, cleaning and lawn maintenance.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included Ziegler/Cat performed maintenance and load tests for our 4 towable generators and replaced one bad voltage regulator, Maintenance Tech II Klug used the newly purchased Quick Lock repair kit to install a stainless steel repair sleeve in an 8" mainline that was leaking in Carlos Township, Tradesman Construction repaired two broken cleanouts, purchased a new Rausch push camera from Johnson Jetline to locate service lines, heavy rainfall sent ALASD staff and Sarahs Hydrovac out to remove 18 loads of water from LS 28 and another 3 loads from LS 81, staff also searched for signs of leaking and placed sand bags over leaks in several locations, another heavy rainfall had ALASD staff and Sarahs Hydrovac haul 9 loads from LS 28, removed and replaced a pump at LS 10, LS 5, and LS 110, removed and replaced the transducer at LS 25, LS 122 and LS 123, removed and replaced 1 AC Tech VFD at LS 118, and finally crew completed 16 annuals, 12 mini inspections, 249 line segments jetted and quarterly jetting was completed, 9 service connections inspected and 558 locates, 70 lines were televised.

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- Chairman Thalman called upon Engineer Bye. Bye's report included updates on the LS One/Forcemain Improvement update, LS17 Forcemain Replacement, future projects, GIS updates, and finally ALASR updates.

Public Presentations:

- Chairman Thalman opened the Public Hearing for Consideration of the ALASD 2025 Financial Budget. There were no guests in attendance, so Chairman Thalman closed the Public Hearing at 6:09 p.m.

Action Items:

A motion was made by Waldorf to approve Resolution 24-17, Adopting the 2025 Budget and Establishing the Tax Levy for 2025 & Allocation Costs to the Local Units of Government. Seconded by Nettetstad. Motion carried.

A motion was made by Niblett to approve Resolution 24-18, Approving Amendments to Task Order Two, Revising the Scope of Services between Brown and Caldwell and ALASD. Seconded by Dahlheimer. Motion carried.

A motion was made by Bowen to approve Pay Request #1 to Kuechle Underground for the 2024 ALASR Sewer Extension Project in the amount of \$301,382.75. Seconded by Waldorf. Motion carried.

A motion was made by Waldorf to reschedule the October 9, 2024, Board Meeting to October 16, 2024, as Executive Director Gilbertson will be at a conference. Seconded by Diedrich. Motion carried.

OLD BUSINESS:

Executive Director Gilbertson updated the Board that Keith Tvrdik WTEF will be assessed and certified with Douglas County due to hardship/disability.

NEW BUSINESS:

Executive Director Gilbertson updated the Board on staff/BC submitting the MPCA Permit Application and Modification for Proposed Expansion Project on August 30, 2024. Our current NPDES permit expired October 31, 2025.

Executive Director Gilbertson updated the Board on separate presentations he did on LGU Tax Allocation/Budget details to the City of Alexandria-Budget Committee and City Council.

HR Bergs and Office Manager Kluver participated in on KXRA Open-Line on August 28, 2024.


Special Project Updates/Regulation Updates:

Executive Director presented the Board with the Brown and Caldwell monthly progress report.

Chairman Thalman adjourned the meeting at 6:35 pm.



Roger Thalman, Chairman



Rebecca Sternquist, Secretary