

# ALEXANDRIA LAKE AREA SANITARY DISTRICT

## Minutes

October 16, 2024

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The regular meeting of the Alexandria Lake Area Sanitary District Board was held October 16, 2024, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettetstad, Sternquist, Thalman, Tvrdik & Waldorf. Absent: Niblett, Rentz, Engineer Bye

Staff: Executive Director Gilbertson, Plant Supt. Drewes, Collection Supt. Timm, Office Manager Kluver, HR Bergs. Guest(s): None

A motion was made by Nettetstad to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Report on Revenues/Expenditures
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- Monthly Board Minute

Seconded by Diedrich. Motion carried.

### Presentations and Reports:

- Chairman Thalman called upon Office Manager Kluver. Kluver's report included progress on the permanent and temporary easements for sewer extension project, fielding calls and questions from property owners on the ALASR sewer projects, met with Bremer Bank on improving our payment system and helping prevent fraud by implementing Positive Pay and ACH Positive Pay, and finally notable payments for the month.
- Chairman Thalman called upon Plant Superintendent Drewes. Drewes's report included: hot spots identified and fixed, replaced fans in VFD pump 2 in main lift station, performed smoke testing and used camera to find a location of leaking sewer gas in lab area, replaced fluorescent lights with LED lights in the generator room, installed main lift station conduit and pulled in cable for new radar level sensor, poured concrete pad for new generator fuel tank, installed new parts in centrifuge feed pump, started to drain digester 1B to access and repair leaks, programmed SCADA to record rainfall measurements used for monthly DMR report, meeting with Ziegler, ALP and Alex Electric discussing generator needs and replacement, installed new canvas on generator louvers, cleaned all windows and walls outside Admin building, gave two plant tours, and finally general maintenance, cleaning and lawn maintenance.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included installed a new Yaskawa VFD in LS10, E-One and mini lift station fall inspections were completed, helped Primex install a trial Vega radar level sensors in wet wells at LS63 and LS 11, Tradesman built a class 5 gravel pad, new controls building for LS 1 as delivered, Electric Pump and ALASD installed new plug valves, check valves and by pass plumbing at LS 46, removed & replaced pump and impeller at LS39 & LS53, completed jetting 25 lines, televised 37 lines, 109 E-One inspections, 38 mini lift station inspections, 12 service connection inspections, 607 Gopher One locates, 35 air release inspections and 28 repairs, and finally LGR 24 had a blockage and back up into a customer home so Bryan is reviewing the sewer design.

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- Chairman Thalman called upon Executive Director Gilbertson to give Engineer Bye's report. Bye's report included updates on the LS One/Forcemain Improvement update, LS17 Forcemain Replacement, future projects, GIS updates, and finally ALASR updates.

### **Public Presentations:**

- Executive Director Gilbertson presented the Board with the first reading of Ordinance No. 3, Proposed User Sewer Rates for 2025.

### **Action Items:**

A motion was made by Waldorf to approve the first reading of Ordinance No. 3: Establishing Sewer User Rates for 2025. Seconded by Diedrich. Motion carried.

A motion was made by Eldevik to approve BCV Systems Class II Service on two Turbplex Blowers in the amount of \$43,900.00. Seconded by Nettetstad. Motion carried.

A motion was made by Waldorf to approve purchase of a 800kw Caterpillar Standby Diesel Generator from Ziegler Power Systems in the amount of \$336,920. Seconded by Lerohl. Motion carried.

A motion was made by Eldevik to approve Alexandria Electric installing the 800 kw Standby Generator in the amount of \$84,000. Seconded by Dahlheimer. Motion carried.

### **OLD BUSINESS:**

Executive Director Gilbertson and Office Manager Kluver presented the Board with a handout on the Land Transactions and Easement Agreements for the new lift stations as required for the ALASR 2024 Sewer Extension Project..

### **NEW BUSINESS:**

Executive Director Gilbertson and Chairman Thalman updated the Board on their meeting with Senator Sandy Pappas discussing the future of Capital Budget Request.

Executive Director Gilbertson updated the Board with his WEFTEC training event in New Orleans, LA.


Executive Director Gilbertson reported to the Board that staff submitted an application to the MPCA-Implementation Grants for Wastewater Resilience for 3 standby generators at main lift stations and for the purchase of 1 new towable generator. Grant requested \$387,835, total project \$408,706 (ALASD match would be \$40,871).

### **Special Project Updates/Regulation Updates:**

Executive Director presented the Board with the Brown and Caldwell monthly progress report.

Chairman Thalman adjourned the meeting at 6:55 pm.

  
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Roger Thalman, Chairman

  
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Rebecca Sternquist, Secretary