

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes

November 13, 2024

The regular meeting of the Alexandria Lake Area Sanitary District Board was held November 13, 2024, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettetstad, Niblett, Rentz, Sternquist, Thalman & Waldorf. Absent: Tvrdik

Staff: Executive Director Gilbertson, Plant Supt. Drewes, Collection Supt. Timm, Office Manager/Finance Kluver, HR Bergs, Engineer Bye. Guest(s): Allen Mork- SunOpta

A motion was made by Nettetstad to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Report on Revenues/Expenditures
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- Monthly Board Minute

Seconded by Dahlheimer. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Office Manager/Finance Kluver. Kluver's report included: Abdo completed FY2024-Q3 financial reports, submitted reimbursement request #3 for \$49,318.83 for Chloride Reduction Plan rebates, fielding calls on ALASR project including a legal letter for a property owner and information on owners planning to connect right away, and finally notable payments for the month.
- Chairman Thalman called upon Plant Superintendent Drewes. Drewes's report included: submitting 2025 MPCA lab certification renewal application, cleaned digester 1B and repaired cracked internal piping, drained and cleaned digester 1A and replaced faulty plug valve, installed new level control-main lift station, installed new seamless gutters on Lester building to replace rotting and leaking gutters, helped Pace collect Influent and Biosolids sample for PFAS testing, biosolids spreading is underway, changed oil on east and west secondary clarifiers, and finally general maintenance, cleaning and yard clean up.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included: Overview of new chemical cabinets at LS73 and LS85, LS17 Forcemain project was completed, plant used new push camera to find a faulty valve, removed and replaced pumps at each mini LS3, LS62 and HGS1, installed new pump at LS81, replaced discharge flange at LS46, replaced impeller at LS102, raised 10 manhole castings to grade, crew completed 19 service inspections, 653 Gopher One locates, 47 air release inspections, 29 junction manhole inspections, 11 clean out manhole inspections, 8 river crossing manhole inspections, jetted 11 line segments, root sawed 2 lines, televised 21 lines and did mini lift station and finally, Brad Timm presented at the MPCA 2024 Collection Systems and Wastewater Conference titled: ALASD Collection System Overview and Best Practices.

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- Chairman Thalman called upon Executive Director Gilbertson to give Engineer Bye's report. Bye's report included updates on the LS #1/Forcemain Improvement design update, LS17 Forcemain Replacement, 34th Avenue improvements, future projects, GIS updates, and ALASR project updates.

Public Presentations:

- Executive Director Gilbertson presented the Board with the second reading and consideration of Ordinance No. 3, Approval of Proposed Sewer Rates and Fees for 2025.

Action Items:

- A motion was made by Lerohl to approve Ordinance No. 3: Establishing Sewer User Rates and Fees for 2025. Seconded by Bowen. Motion carried.
- A motion was made by Nettetstad to approve Pay Request #3 in the amount of \$272,787 to Kuechle Underground for the 2024 Sewer Extension Project and ALP Utilities share. Seconded by Waldorf. Motion carried.
- A motion was made by Nettetstad to approve FY2024 3rd Quarter Financial Report, as prepared by Abdo Financial Solutions. Seconded by Dahlheimer. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

- Executive Director Gilbertson updated the Board on the chloride variance application submittal to the MPCA. This application was of some surprise as the actual variance does not expire until 2028.
- Executive Director Gilbertson presented the Board with the ALASD user billing stuffer outlining 2025 user fees and chloride reduction education.
- Executive Director Gilbertson discussed with the Board the Chloride Advisory Committee meeting agenda from October 29, 2024.

Special Project Updates/Regulation Updates:

- Executive Director presented the Board with the Brown and Caldwell monthly progress report.
- Executive Director Gilbertson presented the Board with the Minutes of the October 2, 2024, ALASR meeting.

Chairman Thalman adjourned the meeting at 6:33 pm.



Roger Thalman, Chairman



Rebecca Sternquist, Secretary