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ALASD
Alexandria Lake Area Sanitary District
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2201 Nevada St. • Alexandria, MN 56308

RESOLUTION 24-01

A RESOLUTION OF OFFICIAL DESIGNATIONS FOR ALEXANDRIA LAKE AREA SANITARY DISTRICT, YEAR 2024

BE IT RESOLVED, by the Board of Alexandria Lake Area Sanitary District, that the following have been appointed to hold the positions of the various designations beginning on January 1st, 2024:

2024 Committee Designation	**Name**
Chairman	Roger Thalman
Vice-Chairman	Rod Eldevik
Secretary	Rebecca Sternquist
Executive Director	Scott Gilbertson
Attorney	Daniel Marx, Senior Attorney, Flaherty and Hood, P.A.
Public Accountant	Abdo Services
Registered Municipal Advisor	Government Capital Securities
Official Depository	Bremer Bank
Official Newspaper	Alexandria Echo Press (Forum Communications)

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 10th day of January 2024 by the following vote:

YES: Thalman, Eldevik, Sternquist, Dalheimer, Tvrdik, Niblett, Lerohl, Bowen, Rantz ~~Nettestad~~, Diedrich, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-02

RESOLUTION APPROVING PURCHASE OF ICS-200AC-M/S-460 CHILLER PACKAGE FOR ALASD HEAT EXCHANGER PROJECT

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, ALASD aerobic digestion processes require heat exchange to cool digested sludge, achieved through utilization of an Industrial Chiller Package, and

WHEREAS, ALASD current chiller is in failure when in high load demand, and the existing Freon refrigerant gas is no longer available, and

WHEREAS, Lead time procurement (20 weeks) warrants immediate action to prevent the need for rental units for temporary cooling, and

NOW, THEREFORE BE IT RESOLVED, The ALASD Board authorizes the purchase of an ICS-200AC-M/S-460 Chiller Package utilizing dual 100 HP Chillers to provide staging and system redundancy, with a total of four refrigerant circuits (as listed in attached Industrial Water Chiller Specification, Section 23.64.23, cost not to exceed $323,800. Installation and electrical wiring costs are not included.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 10th day of January 2024 by the following vote:

YES: Thalman, Eldevik, Sternquist, Dalheimer, Tvrdik, Niblett, Lerohl, Rent 2, Bowen, ~~Nettestad,~~ Diedrich, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-03

RESOLUTION APPROVING EXECUTIVE DIRECTOR TO EXECUTE UTILITY MANAGEMENT SERVICES-LETTER AGREEMENT WITH BROWN AND CALDWELL

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, Brown and Caldwell engineering firm has submitted Letter Agreement stipulating terms of services relating to As-Needed assistance for Utility Management Services, and

WHEREAS, the Letter Agreement stipulates a Scope of Services to be performed by Brown and Caldwell through December 31st, 2024, and

WHEREAS, the Scope of Services may include: Chloride Investigation and Minimization Plan, reporting requirements for the LCCMR grant, SIU regulation assistance, language revisions for ordinances as required, guidance in NPDES permit modifications, and

NOW, THEREFORE BE IT RESOLVED, by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District, the Executive Director is hereby authorized and directed to execute the Letter Agreement, with compensation not to exceed $50,000 and in accordance with the fee structure in agreement.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 10th day of January 2024, by the following vote:

YES: Thalman, Eldevik, Sternquist, Dahlheimer, Diedrich, Tvrdik, Bowman, Rentz, ~~Nettestad,~~ Niblett, Lerohl, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-04

RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO PUBLISH NOTICE OF REQUEST FOR QUALIFICATIONS REGARDING CONSTRUCTION-MANAGER-AT-RISK (CMAR) FOR WATER RECLAMATION FACILITY

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, the Board of Directors authorized staff to proceed in preparations for CMAR services, relating to the design and construction of the planned Water Reclamation Facility improvement project currently in design, and

WHEREAS, the initial step in the process is to seek submissions from qualified general contractors through Request for Qualifications (RFQ), and invite firms to submit Statements of Qualifications (SOQs), and

WHEREAS, the ALASD will review received SOQs and short-list two to three proposers for in-person interviews, before making final selection, and

NOW, THEREFORE BE IT RESOLVED, by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District, the Executive Director is hereby authorized and directed to proceed in advertising for qualified general contractors by RFQ/SOQs that need to be received by February 15th, 2024 at 2:00 p.m.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 10th day of January 2024, by the following vote:

YES: Thalman, Eldevik, Sternquist, Dahlheimer, Diedrich, Tvrdik, Bowman, Rentz ~~Nettestad~~, Niblett, Lerohl, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-05

RESOLUTION APPROVING CONFIRMATION OF REQUEST FOR ENGINEERING SERVICES: WIDSETH CONSULTANTS

WHEREAS, the Alexandria Lake Area Sanitary District (ALASD) was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, Widseth is hired to provide professional engineering services including: preparation of plans and specs, bidding assistance, construction management, GIS services, collection system improvement planning, contract administration, other miscellaneous items as requested from ALASD staff, and

WHEREAS, individual engineering contracts will be written for specific projects, including a schedule with appropriate budget, and

NOW, THEREFORE BE IT RESOLVED, The ALASD Board approves the Scope of Services as outlined by Widseth in the Confirmation of Request contract as outlined for projects listed thereof.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 10th day of January 2024 by the following vote:

YES: Thalman, Eldevik, Sternquist, Dalheimer, ~~Nettestad~~, Niblett, Lerohl, Rentz Bowman, Diedrich, Tvrdik, and Waldorf

No: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-06

RESOLUTION APPROVING PURCHASE OF (4) LIFT STATION CONTROL PANELS

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, the ALASR 2024 Sewer Extension Project requires construction of (4) new lift stations to serve the expanded service territories, and

WHEREAS, the new lift stations all require control panels built to ALASD specifications and installed by ALASD to ensure SCADA communication, programing for proper operation, and

NOW, THEREFORE BE IT RESOLVED, The ALASD Board of Directors approves the purchase of (4) new lift station control panels, constructed by Electromatics, Inc., St. Cloud MN, Quote #49008; with a cost for all (4) control panels not to exceed $124,032.00 (plus installation costs).

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 14th day of February 2024 by the following vote:

YES: Thalman, Eldevik, Sternquist, Bowen, Dalheimer, Tvrdik, Niblett, Rentz, Lerohl, Nettestad, Diedrich, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

RESOLUTION 24-07

A RESOLUTION OF THE BOARD OF THE ALEXANDRIA LAKE AREA SANITARY DISTRICT ANNEXING CERTAIN LAND IN THE ALEXANDRIA TOWNSHIP OF DOUGLAS COUNTY, MINNESOTA, INTO THE BOUNDARIES OF THE ALEXANDRIA LAKE AREA SANITARY DISTRICT

WHEREAS, the Township Board of Supervisors of Alexandria Township submitted a resolution petitioning the annexation of 500 acres, and

WHEREAS, said resolution was adopted by a unanimous vote of the Alexandria Township Board of Supervisors and is in the form required by the annexation policies and procedures of the ALASD, and

WHEREAS, the ALASD engineer has completed a Feasibility Report and submitted the report to staff estimating the volume and characteristics of wastewater likely to be generated in said area to be annexed, and

WHEREAS, the ALASD Staff has examined and is of the opinion the resolution and all supporting documents attached to said resolution are in conformance with the requirements of Chapter 869 of Minnesota Laws of 1971, as amended, the ALASD annexation policy and procedures, and

WHEREAS, the ALASD engineer recommends that such annexation be permitted, and

WHEREAS, the ALASD Executive Director recommends that such annexation be permitted.

NOW, THEREFORE, BE IT RESOLVED, by the Board of the Alexandria Lake Area Sanitary District that:

AREA A

S1/2 of the SE1/4 of the SW1/4,
S1/2 of the SW1/4 of the SE1/4,
S1/2 of the SE1/4 of the SE1/4, all in Sec 14-128N-37W;
S1/2 of the SW1/4 of the SW1/4,
S1/2 of the SE1/4 of the SW1/4, all in Sec 13-128N-37W;
NW1/4,
SW1/4 of the NE1/4
NE1/4 of the SW1/4,
NW1/4 of the SE1/4, all in Sec 24-128N-37W.

AREA B

NE1/4 of the NE1/4 in Sec 33-128N-37W;
N1/2 of the NW1/4 in Sec 34-128N-37W,
All in Alexandria Township.

A map depicting the annexation area is attached hereto.

ADOPTED, this 13th day of March 2024 by the following vote:

YES: Thalman, Sternquist, Eldevik, Bowen, Dahlheimer, Diedrich, Lerohl, Nettestad, Tvrdik, Waldorf

NO:

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-10

RESOLUTION APPROVING PROJECT ESTIMATES TO IMPROVE LIFT STATION #5

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, the ALASD staff has identified Lift Station #5 as a critical station that needs updating, and

WHEREAS, updates required involve: New control panel, pumps, wetwell refurbishment, bypass pumping during construction, electrical work, and

NOW, THEREFORE BE IT RESOLVED, The ALASD Board of Directors approves the costs based upon received quotes:

1. Electric Pump: (2) Flygt pumps, stands, piping, hatches: $76,660
2. Blake Drilling Company: Bypass pumping for project: $16,041
3. Alexandria Electric: Control panel work, concrete pad: $9,875
4. Hiperline: Mobilization, wetwell lining, grouting: $59,360
5. Primex Controls: Control panel for lift station: $42,000

Total Costs: $202,936

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 10th day of May 2024 by the following vote:

YES: Thalman, Eldevik, Sternquist, Bowen, Dalheimer, [redacted] Rentz, Lerohl, Nettestad, Diedrich, [redacted]

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-11

RESOLUTION APPROVING LIFT STATION #17 FORCEMAIN REPLACEMENT

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, the ALASD staff has identified Lift Station #17 Forcemain needs replacement due to signs of deterioration of ductile iron fittings, piping, and the overall age of the Forcemain line, and

WHEREAS, the project includes replacing approximately 500 feet of 4" ductile iron pipe that crosses the Long Prairie River, making connection to existing manholes on either side of the river, and

WHEREAS, the identified improvement area was surveyed by Widseth, and Widseth prepared a plan for this improvement project, and

NOW, THEREFORE BE IT RESOLVED, The ALASD Board of Directors approves the costs to replace the aged Forcemain as detailed in Tradesman Construction, Inc. quote (attached). The project cost shall not exceed $69,585.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 10th day of May 2024 by the following vote:

YES: Thalman, Eldevik, Sternquist, Bowen, Dalheimer, [redacted] Rentz, Lerohl, Nettestad, Diedrich, [redacted]

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-12

RESOLUTION ACCEPTING AND AWARDING BID ON THE ALASR 2024 SANITARY SEWER EXTENSION PROJECT

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869-1971, as amended, and

WHEREAS, pursuant to an advertisement for bids for the improvement of various unsewered portions of Alexandria, La Grande, Hudson, and Carlos Townships by sanitary sewer, bids were received, opened, and tabulated according to the law, and the following bids were received and complied with the advertisement:

Kuechle Underground Inc.	*Kimball MN*	*$6,360,134.97*
RL Larson Excavating	*St. Cloud MN*	*$6,784,663.10*
Northdale Construction Co.	*Albertville MN*	*$6,919,335.18*
JR Ferche Inc.	*Rice MN*	*$8,246,969.79*
Geislinger and Sons Inc.	*Watkins MN*	*$8,321,013.50*
Meyer Contracting, Inc.	*Maple Grove MN*	*$9,082,253.38*

AND WHEREAS, it appears that Kuechle Underground Inc. of Kimball Minnesota is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE ALEXANDRIA LAKE AREA SANITARY DISTRICT OF DOUGLAS COUNTY, MINNESOTA:

1. The total cost of the project, which includes additional inspection, services, and contingency, is $7,579,700.00, and is to be shared between Alexandria Lake Area Service Region and Alexandria Lake Area Sanitary District. Alexandria Lake Area Sanitary District cost share of the project is $2,433,600.00.

2. Bid award is subject and contingent on the Alexandria Lakes Area Service Region Board approval of their share of the cost of the project in the amount of $5,146,100.00.

3. The chairman and secretary are hereby authorized and directed to enter into the attached contract with Kuechle Underground Inc. in the name of the Alexandria Lake Area Sanitary District for the improvement of unsewered portions in the ALASR 2024 Sanitary Sewer Extension Project by sanitary sewer according to the plans and specifications therefore approved by the Alexandria Lake Area Service Region Board and on file in the office of the executive director.

4. The engineer is hereby authorized to and directed to return forthwith to all bidders any deposits made with their bids, except that the deposits of the successful bidder and the next lower bidder shall be retained until a contract has been signed.

ADOPTED by the Alexandria Lake Area Sanitary District Board this 12th day of June, 2024.

Yes: Thalman, Eldevik, Sternquist, Dahlheimer, Diedrich, Lerohl, Nettestad, Niblett, Rentz, Tvrdik, and Waldorf

No: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-13

RESOLUTION APPROVING ALEXANDRIA LAKE AREA SANITARY DISTRICT EASEMENT ACQUISITION POLICY

WHEREAS, pursuant to resolution of the Alexandria Lake Area Sanitary District (ALASD) adopted on June 12th, 2024, the Board ordered the ALASR 2024 Sewer Extension Project, and

WHEREAS, the Executive Director, Scott Gilbertson and Project Engineer, Bryan Bye have developed a recommended easement acquisition policy.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE ALEXANDRIA LAKE AREA SANITARY DISTRICT THAT THE ACQUISTION POLICY ON THE ALASR 2024 SEWER EXTENSION PROJECT:

Easement:

Step 1 Engineer will determine the need for permanent and temporary easements.

Step 2 Engineer will provide easement description and drawing to Executive Director.

Step 3 ALASD attorney shall mail request for easement. The offer shall be the nominal amount of $5,000. Request will include offer for market value offer if requested.

Step 4 Executive Director determines market value offer as follows: Determine Douglas County estimated land value, add 10%, then divide by square footage to determine the value per square foot. Offer shall by 50% of square foot value for the permanent easement and 20% for temporary easement.

Step 5 If the Step 4 offer is unacceptable then ALASD Board will further evaluate easement request.

Fee Title: On all lift or grinder stations sites a fee title must be acquired, unless the station can be located in a public R.O.W. The procedure for permanent easement shall be followed, with the exception that the offer on a square foot basis shall be 110% of the value and shall not be less than $5,000.

ADOPTED by the Board of the Alexandria Lake Area Sanitary District this 12th day of June, 2024 by the following vote:

Yes: Thalman, Eldevik, Sternquist, Dahlheimer, Diedrich, Lerohl, Nettestad, Niblett, Rentz, Tvrdik, and Waldorf

No: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-14

A RESOLUTION OF THE ALEXANDRIA LAKES AREA SANITARY DISTRICT BOARD DECLARING THE NECESSITY FOR THE ACQUISITION OF CERTAIN LANDS AND EASEMENTS FOR SANITARY SEWER PURPOSES, INCLUDING LIFT STATION PLACEMENT

WHEREAS, the Alexandria Lakes Area Sanitary District (hereafter ALASD) Board finds it necessary to acquire fee title to certain lands and certain permanent and temporary easements, said fee title and easements being necessary for the construction, operation and maintenance of a sanitary sewer system to serve residents of the areas included in the ALASR 2024 Sanitary Sewer Extension Project, and

WHEREAS, the ALASD Board will make every effort to acquire said land and easements by direct negotiation and purchase, and

WHEREAS, if any land and/or easements cannot be acquired by direct purchase the ALASD Board will have to acquire said lands and easements by commencing eminent domain proceedings in accordance with the laws of the State of Minnesota,

NOW THEREFORE BE IT RESOLVED: That the officers and consultants of the ALASD are hereby authorized and directed to do all things necessary to acquire the land and easements necessary for the construction, operation and maintenance of a sanitary sewer system to serve the residents living within the areas included in the ALASR 2024 Sanitary Sewer Extension Project, and

BE IT FURTHER RESOLVED, that the staff and consultants of the ALASD are hereby authorized and directed to acquire the necessary land and easements by direct negotiation and purchase if possible, and

BE IT FURTHER RESOLVED, that the officers and consultants of the ALASD are hereby authorized and directed to proceed with eminent domain proceedings as to those lands and easements which cannot be acquired by direct negotiation and purchase.

ADOPTED by the Alexandria Lake Area Sanitary District Board this 12th day of June, 2024.

Yes: Thalman, Eldevik, Sternquist, Dahlheimer, Diedrich, Lerohl, Nettestad, Niblett, Rentz, Tvrdik, and Waldorf

No: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-15

RESOLUTION APPROVING EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH RICE LAKE CONSTRUCTION GROUP (CMAR)

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, Brown and Caldwell engineering firm, ALASD's "Owners Advisor", will assume all duties on behalf of ALASD and is retained to manage CMAR contract between ALASD and Rice Lake Construction Group, and

WHEREAS, the terms of the agreement between ALASD and Rice Lake Construction group stipulates a Scope of CMAR Services to be performed, including Basic Services (CMAR) and Additional Preconstruction Services, included in the contract amendment, and

WHEREAS, the tasks in agreement include (but not limited to): Basic Preconstruction Services, Work Packages, Procurement of Subcontractors, CMAR Self-Performance of work, preparation of GMP, and any Additional Procurement and/or Special Services, and

NOW, THEREFORE BE IT RESOLVED, by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District, the Executive Director is hereby authorized and directed to execute the Agreement Between ALASD and Rice Lake Construction Group (CMAR), with compensation in accordance with the fee structure contained within the agreement and terms listed thereof.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 12th day of June 2024, by the following vote:

YES: Thalman, Eldevik, Sternquist, Dahlheimer, Diedrich, Tvrdik, Nettestad, Niblett, Lerohl, Rentz, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-16

RESOLUTION AUTHORIZING THE ALEXANDRIA LAKE AREA SANITARY DISTRICT (ALASD) TO SUBMIT A POINT SOURCE IMPLEMENTATION GRANT APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (PFA) AND TO AUTHORIZE ALASD STAFF TO EXECUTE A GRANT AGREEMENT ON BEHALF OF THE ALASD FOR THE WATER RECLAMATION FACILITY PROJECT.

WHEREAS, the Point Source Implementation Program, established in Minnesota Statutes 446A.073, as amended provides funds for construction projects; and

WHEREAS the ALASD is hereby applying to the Minnesota Public Facilities Authority for a funds to be used for eligible costs for the ALASD Water Reclamation Facility Project.

BE IT RESOLVED that ALASD has the legal authority to apply for the grant, and the financial, technical, and managerial capacity to ensure proper construction, operation and maintenance of the project for its design life.

BE IT FURTHER RESOLVED, that upon approval of its application by the PFA, ALASD may enter into an agreement with the PFA for the above referenced project, and that ALASD certifies that it will comply with all applicable laws and regulations as stated in all contract agreements described in the Compliance listing of the grant application.

NOW, THEREFORE BE IT FURTHER RESOLVED, that Board Chairman and Executive Director, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the above project on behalf of the ALASD.

I/We CERTIFY THAT the above resolution was adopted by the ALEXANDRIA LAKE AREA SANITARY DISTRICT BOARD OF DIRECTORS on July 10, 2024, by the following vote:

YES: Thalman, Eldevik, Sternquist, Dahlheimer, Diedrich, Tvrdik, Bowman, Nettestad, Niblett, Lerohl, Rentz, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

RESOLUTION 24-17

RESOLUTION 24-17 ADOPTING THE 2025 BUDGET AND ESTABLISHING THE TAX LEVY FOR 2025 & ALLOCATION COSTS TO THE LOCAL UNITS OF GOVERNMENT

WHEREAS, the Year 2025 budget was presented, and a public hearing was held pursuant to the Alexandria Lake Area Sanitary District By-Laws.

NOW, THEREFORE, BE IT RESOLVED, that the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District hereby adopts the 2025 budget and with fund totals as follows:

FUND	REVENUE	EXPENDITURE
ALASD Enterprise-Fund #01	$14,115,379	$14,032,642
ALASR Fund- #01 Dept #05	$621,000	$601,326
Totals:	**$14,736,379**	**$14,633,968**

BE IT FURTHER RESOLVED, that 2.4% of the 2023-24 LGU Tax Capacity shall be levied for identified debt retirement and are hereby allocated to the local units of government for the year 2025:

City Of Alexandria	$655,694	Lake Mary Township	$60,741	
Alexandria Township	$124,304	City of Nelson	$2,906	
LaGrand Township	$203,072	Hudson Township	$40,423	
Carlos Township	$166,964	Leaf Valley Township	$9,524	
Ida Township	$118,731	City of Forada	$9,360	
Miltona Township	$3,660	TOTAL		**$1,395,378**

Adopted by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District on the 11th day of September 2024 by the following vote:

YES: Thalman, Eldevik, Sternquist, Bowen, Dahlheimer, Diedrich, Lerohl, Nettestad, Niblett, Rentz, Tvrdik, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-18

RESOLUTION APPROVING AMMENDMENTS TO TASK ORDER AUTHORIZATION AGREEMENT NO. TWO REVISING THE SCOPE OF SERVICES BETWEEN BROWN AND CALDWELL AND ALASD

WHEREAS, the Alexandria Lake Area Sanitary District was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, Brown and Caldwell engineering firm, ALASD's "Owners Advisor", will assume all duties on behalf of ALASD and is retained to manage CMAR contract between ALASD and Rice Lake Construction Group, and

WHEREAS, the terms of the agreement between ALASD and Brown and Caldwell stipulate a Scope of CMAR (Rice Lake Construction) Services to be performed, including Basic Services (CMAR) and Additional Preconstruction Services, included in the contract amendment, and

WHEREAS, the tasks in agreement originally included equalization (EQ) basin design and improvements, and it was taken out due to separate contract considerations to be completed by others. The EQ basin design and construction will now be included back in the scope of work in the CMAR project due to timing of construction and CMAR expertise, and

NOW, THEREFORE BE IT RESOLVED, by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District, the Executive Director is hereby authorized and directed to execute the Amendment No. Two which modifies the Scope of Work Agreement between ALASD and Brown and Caldwell, and engage subconsultants Widseth, and Braun Intertec, to design the EQ basin to be constructed during CMAR project, not to exceed $70,000 as detailed in Scope of Work attachment.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 11th day of September 2024, by the following vote:

YES: Thalman, Eldevik, Sternquist, Dahlheimer, Diedrich, Tvrdik, Bowen, Nettestad, Niblett, Lerohl, Rentz, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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ALASD WATER RECLAMATION FACILITY

2201 Nevada St. • Alexandria, MN 56308

RESOLUTION 24-21

RESOLUTION APPROVING EXECUTIVE DIRECTOR TO EXECUTE SERVICES SCOPE UPDATING THE WASTEWATER DYNAMIC RATE ANALYSIS MODEL- HAZEN and SAWYER

WHEREAS, the Alexandria Lake Area Sanitary District (ALASD) was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, the ALASD has a need to update the existing Dynamic Rate Analysis Model (Model) to ensure future financial planning is funded adequately through the existing user chargers and rate model, with evaluation of rate scenarios, and

WHEREAS, the ALASD previously directed Hazen and Sawyer (Hazen) to develop the Model, ensuring costs for wastewater facility master planning, condition assessment, design, probable cost/funding, construction administration, CIP, and

WHEREAS, Hazen will update the Model to reflect: Changing labor, operation and maintenance, current and future (WRF) debt service, and proposed CIP costs, and

NOW, THEREFORE BE IT RESOLVED, by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District that the Executive Director is hereby authorized and directed to execute the Hazen and Sawyer "Services Scope" agreement to update the current ALASD Wastewater Dynamic Rate Analysis Model in the amount not to exceed $75,760.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 11th day of December, 2024, by the following vote:

YES: Thalman, Eldevik, Sternquist, Dahlheimer, Bowen, Diedrich, Tvrdik, Rentz, Nettestad, Niblett, Lerohl, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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ALASD
WATER RECLAMATION FACILITY

2201 Nevada St. • Alexandria, MN 56308

RESOLUTION 24-22

RESOLUTION APPROVING CONFIRMATION OF REQUEST FOR ENGINEERING SERVICES: WIDSETH CONSULTANTS

WHEREAS, the Alexandria Lake Area Sanitary District (ALASD) was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, The ALASD will enter into an agreement with Widseth to provide professional engineering services including: preparation of plans and specs, bidding assistance, construction management, GIS services, collection system improvement planning, contract administration, other miscellaneous items as requested from ALASD staff, and

WHEREAS, individual engineering contracts will be written for specific projects, including a schedule with appropriate budget, and

NOW, THEREFORE BE IT RESOLVED, The ALASD Board approves the Scope of Services as outlined by Widseth in the Confirmation of Request contract as outlined for projects listed thereof.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 11th day of December 2024 by the following vote:

YES: Thalman, Eldevik, Sternquist, Dalheimer, Nettestad, Niblett, Lerohl, Bowen, Diedrich, Tvrdik, Rentz and Waldorf

No: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary

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RESOLUTION 24-23

RESOLUTION APPROVING SCOPE OF SERVICES ENGINEERING AGREEMENT: CSAH 45 (34th AVENUE) SANITARY SEWER IMPROVEMENTS: WIDSETH CONSULTANTS

WHEREAS, the Alexandria Lake Area Sanitary District (ALASD) was created by Act of the Minnesota State Legislature, Chapter No. 869 - 1971, as amended, and

WHEREAS, Replacement of existing 8" sanitary sewer main and repairs to (11) existing manholes is required along Douglas County CSAH 45 (34th Avenue); Douglas County is reconstructing this stretch of roadway 2025, and improvements will be completed in cooperation with Douglas County, and

WHEREAS, Widseth engineering to provide professional engineering services for the preparation of plans and specs., bidding and contract administration, construction management, and final as-built drawings, and

NOW, THEREFORE BE IT RESOLVED, The ALASD Board approves the Scope of Services as outlined in the submitted Request for Engineering Services, Widseth, for the lump sum estimate of $38,900.

ADOPTED by the Sanitary Sewer Board of the Alexandria Lake Area Sanitary District this 11th day of December, 2024, by the following vote:

YES: Thalman, Eldevik, Sternquist, Dahlheimer, Bowen, Diedrich, Rentz, Lerohl, Niblett, Nettestad, Tvrdik, and Waldorf

NO: None

Roger Thalman, Chairman

Rebecca Sternquist, Secretary