

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes

February 19, 2025

The regular meeting of the Alexandria Lake Area Sanitary District Board was held February 19, 2025, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettestad, Niblett, Rentz, Sternquist, Thalman, Tvrdik & Waldorf. Absent:

Staff: Executive Director Gilbertson, Collection Supt. Timm, Plant Supt. Drewes, Deputy Finance Director Kluver, HR Bergs, Engineer Bye. Guest(s):

A motion was made by Eldevik to approve the January 8, 2025, Board of Directors monthly meeting minutes. Seconded by Waldorf. Motion carried.

A motion was made by Nettestad to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- Report on Revenues/Expenditures

Seconded by Dahlheimer. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Deputy Finance Director Kluver. Kluver's report included: W2s, 1099s and 1095-B are completed, delivered and e-filed, continuing to prepare and submit documents in preparation for the 2024 audit, taking more active role preparing month end reconciliation and preparation of financial dashboards, preparing the financial data required for the MN PFA application, noted PI payments for GO Bonds, and finally reported notable payments for the month.
- Chairman Thalman called upon Plant Superintendent Drewe's. Drewes's report included: MPCA Annual Pretreatment Report completed and submitted, 2024 Annual Chloride Investigation and Minimization Plan Progress Report was submitted, quarterly TRE update report to MPCA was submitted, continuing Class II service being performed on both digester blowers, worked on heaters in solids building and replaced thermostat, rebuilt ferric pumps, Primex installed a resistor for poly flow meter to reduce signal noise issues, working on a leaking seal for plant water pump, sent in chlorine regulators for annual maintenance, performing maintenance on #2 Disk Filter (new cloths), cleaned centrifuge flow meter, replaced sump pump in Main Lift Station and finally general maintenance, cleaning and snow removal.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included: Units 5, 8, 19 and 43 had DOT inspections completed, Lift Station gate and check valve operation and inspections are finished, collection crew has been working parts inventory, vac/flush was completed at LS 3, 70, 81 and 85, completed weekly chemical testing and filling at LS 73, 81, 82 and 85, checked and maintained bubblers at IGS 5, LS 46, 84 and 85, checked bug bucket levels at LS 33, 38, 73 and

ALASD Board Minutes

February 19, 2025

Page 2 of 3

85, replaced 2 pumps at LGR 11 and installed 1 new discharge flange at LS 110, replaced 2 new impellers at LS 7, 1 impeller at LS 55, 2 impellers at LS 2 and 1 3hp AC Tech drive at LS 34, and finally ALP was working on electrical service in the LS 114 area causing some damage to our control panel units and will be paying for the repairs and troubleshooting.

- Chairman Thalman called upon Engineer Bye. Bye's report included updates on the LS #1/Forcemain Improvement design update, LS4 Improvements, 34th Avenue improvements, LS 28 Pump Station and Forcemain improvements, future projects, GIS updates, and ALASR project updates.

Public Presentations:

- Vice Chair Eldevik took time to thank Executive Director Gilbertson, Deputy Finance Director Kluver, Engineer Bye for all the documentation submitted regarding the property annexation issue in Alexandria Township.
- Chairman Thalman informed the Board that the City of Alexandria has hired a Public Works Director whom will be meeting with ALASD staff after his start date.

Action Items:

- A motion was made by Eldevik to approve Resolution 25-05: Authorizing Executive Director to Execute Scope of Work Agreement with Advanced Engineering and Environmental Services, LLC. Seconded by Nettestad. Motion carried.
- A motion was made by Nettestad to approve Troy Drewes and Darin Schlieff to attend VEOLIA MBR User's Group Conference in Salt Lake City, Utah, March 30-April 1. Seconded by Niblett. Motion carried.
- A motion was made by Niblett to approve FY2024 Fourth Quarter Financial Report. Seconded by Waldorf. Motion carried.
- A motion was made by Niblett to approve changing the rebate amounts from \$750 to \$500 starting on April 1, 2025. Seconded by Eldevik. Motion carried.

OLD BUSINESS:

- Executive Director Gilbertson updated the Board on the Chloride Reduction Advisory Committee discussion regarding changes to the rebate program. Looking for approval to adjust the rebate amounts.
- Executive Director Gilbertson updated the Board on a meeting with Public Facilities Authority and the MPCA on January 27, 2025.

NEW BUSINESS:

- Executive Director Gilbertson informed the Board on the Legislative Funding update and visits to the Capitol.

ALASD Board Minutes

February 19, 2025

Page 3 of 3

- Executive Director Gilbertson updated the Board on the MPCA Wastewater Resiliency Grant. ALASD received approval of the grant award for \$378,119.70. The MPCA Resiliency Grant will be used to procure and install standby generation at three main lift stations (LS93, 43 and 26) and purchase of a new mobile diesel generator to mitigate power outage situations.


Special Project Updates/Regulation Updates:

- Executive Director presented the Board with the Brown and Caldwell memo- WRF Project Update.
- Executive Director Gilbertson updated the Board on the MPCA NPDES Permit. The permit is under limits review and is on schedule for public notice this spring.

Chairman Thalman adjourned the meeting at 6:45 p.m.



Roger Thalman, Chairman



Rebecca Sternquist, Secretary