

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes

March 12, 2025

The regular meeting of the Alexandria Lake Area Sanitary District Board was held March 12, 2025, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettetstad, Niblett, Rentz, Sternquist, Thalman, & Waldorf. Absent: Tvrdik, Engineer Bye

Staff: Executive Director Gilbertson, Collection Supt. Timm, Plant Supt. Drewes, Deputy Finance Director Kluver, HR Bergs. Guest(s):

A motion was made by Niblett to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Monthly Board Minutes
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- Report on Revenues/Expenditures

Seconded by Dahlheimer. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Deputy Finance Director Kluver. Kluver's report included: 2024 Audit fieldwork has begun, prepared month end reconciliation of all fund cash and investment accounts, submitted Lobbyist Principal Reports to the state and MN Campaign Finance Board, preparing the financial data for the 2024 annual report, and finally reported notable payments for the month.
- Chairman Thalman called upon Plant Superintendent Drewe's. Drewes's report included: Homeland Security Report is completed, RAS chlorination valve was changed out, Primex installed a new output card on CP 200, Alex Electric replaced lights in the blower room with LED and a switch for garage door in the dumpster room, repaired poly pump seal, cleaned ferric pump connections, ordered a new pressure switch for influent pump, replaced the seal on plant water pumps 1 & 2, began updating LOTO SOP procedures for plant equipment, repaired heating unit on screen room, CenterPoint Energy changed gas meter on digester budling, Bi-annual flow meter calibration was completed, performed maintenance on filter 3, replaced 2 suction lines and shoes and finally general maintenance and cleaning.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included: delivery of the new televising van, Steve M & Darren G attended a 3 day MPCA training class in Bloomington, MN, Collection & Plant crew completed an Electrical training class for their certification, the collection crew attended to 5 E One residential station freeze ups, removed and replaced 1 pump at each LS 110 & CR-20 & installed 1 new pump each at AR-5 & LGR-9, installed 1 each new impeller at LS41 & 43, installed 2 each new impellers at LS26 & LS54, new control panels for LS 126 & 127 are here and finally completed preventive maintenance tasks on equipment in the shop.

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- Chairman Thalman called Executive Director Gilbertson to give Bye's report. Bye's report included updates on the LS #1/Forcemain Improvement design update, LS4 Improvements, 34th Avenue improvements, LS 28 Pump Station and Forcemain improvements, future projects, GIS updates, and ALASR project updates.

Public Presentations:

- Executive Director Gilbertson and HR/Communications Bergs gave the Board an overview of the information on the website, public education efforts and the partnership with the Douglas County Lake Association.
- Executive Director Gilbertson gave the Board a summary of the Utility Management Conference that he attended in Dallas, Texas, February 12-14th.

Action Items:

- A motion was made by Nettetstad to approve Resolution 25-06: Authorizing Executive Director to execute an application for funding to Senator Klobuchar Office; regarding Congressional Directed Spending. Seconded by Waldorf. Motion carried.
- A motion was made by Dahlheimer to approve the Memorandum of Agreement between ALASD & Douglas County for CSAH 46 with additional verbiage stating that the ALASD agrees to *accept the agreement in principle*. Seconded by Waldorf. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:


- Executive Director Gilbertson updated the Board on Legislative funding that he testified in support of H.F. 490 to the MN House-Capital Investment Committee on March 11, 2025.
- Executive Director Gilbertson shared with the Board the timeline schedule and bidding scenario from Douglas County Public Works, 34th Avenue/CSAH 46.

Special Project Updates/Regulation Updates:

- Executive Director Gilbertson presented the Board with the Brown and Caldwell memo- WRF Project Update.
- Executive Director Gilbertson updated the Board on the MPCA NPDES Permit application status.

Chairman Thalman adjourned the meeting at 6:30 p.m.


Roger Thalman, Chairman


Rebecca Sternquist, Secretary