

**ALEXANDRIA LAKE AREA SERVICE REGION-MINUTES**  
**Regular Meeting – December 10, 2024 – 6:00 P.M.**

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**Members Present: Joel Dahlheimer-Chair (Alex Twp.), Bill Krivanek (Carlos Twp.), Greg Bowen (La Grand Twp), Jeff Tvrdik (Hudson Twp.)**

**Others Present: Scott Gilbertson, Executive Director ALASD, Bryan Bye, P.E. Widseth, Jo Kluver, Office Manager ALASD, Brad Timm, Collections Superintendent**  
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Chairman Dahlheimer called the meeting to order at 6:00 p.m.

Minutes from the board meeting held on November 6, 2024, were reviewed. A motion to approve minutes was made by Krivanek, seconded by Bowen, motion carried.

Office Manager Kluver presented the financial revenues and cash receipts reports and presented the bills for payment. Motion to approve the financial reports and bills as presented was made by Tvrdik, seconded by Bowen, motion carried.

Update on the ALASR 2024 Sewer Extension Project was given by Bye, P.E. Widseth. Kuechle Underground is working on punch list items and Co Rd 82 lift station needs electrical plumbed in and other work will follow before it becomes operational.

The board reviewed Kuechle Underground Pay Request #4 for the 2024 Sanitary Sewer Extension Project. Engineer Bye reviewed the pay request which included breakdown of quantities to date. Motion to approve payment of \$331,010.40 made by Krivanek, seconded by Tvrdik, motion carried.

The board reviewed and discussed the submitted postponed assessment application submitted by Solum, for Parcel #12-0764-000, of the 2024 Sewer Extension Project. Motion to approve the postponed assessment made by Bowen, seconded by Krivanek, motion carried.

An email was submitted to the board from property owner of Parcel # 27-0790-050. T. Anderson requesting a complete deferred assessment of his property. T. Anderson has two benefiting properties included in the project, one is his homestead which will be assessed, the other is undeveloped and requested this be postponed. Motion to approve the request for postponed assessment on the Parcel # 27-0790-050 made by Tvrdik, seconded by Bowen, motion carried.

Office Manager Kluver will mail a notification letter to T. Anderson notifying him of the ALASR board's decision and the postponed assessment application.

Next proposed scheduled meeting date is February 5<sup>th</sup> at 6:00 p.m. if a meeting is needed.

Dahlheimer adjourned the meeting at 6:51 p.m.

  
Chairman Dahlheimer

  
Secretary – Jo Kluver