

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes

April 9, 2025

The regular meeting of the Alexandria Lake Area Sanitary District Board was held April 9, 2025, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettetstad, Niblett, Sternquist, Thalman, Tvrdik & Waldorf. Absent: Rentz

Staff: Executive Director Gilbertson, Collection Supt. Timm, Plant Supt. Drewes, Deputy Finance Director Kluver, HR Bergs and Engineer Bye. Guest(s): Anthony Zimny- Zimny Insurance

A motion was made by Nettetstad to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Minutes
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- Report on Revenues/Expenditure

Seconded by Diedrich. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Deputy Finance Director Kluver. Kluver's report included: 2024 Audit fieldwork has come to completion, worked with the IRS office re: 2023 Q2 941x form for the 3rd party sick pay; prepared month end reconciliation of all fund cash and investment accounts, prepared and submitted all FY2025-Q1 financial reports, updated the monthly financial dashboard to reflect ALASD and ALASR MM/MM Bond Proceeds with separation details, and finally reported notable payments for the month.
- Chairman Thalman called upon Plant Superintendent Drewes. Drewes's report included: sequencing workshop with Brown and Caldwell & Rice Lake Construction, Darin & Troy attended Veolia MBR Conference in Salt Lake City, UT, Summit Fire Protection completed spring annual fire alarm and annual sprinkler inspection, part replacement was included, installed a new touch screen on aeration blower #2, fixed a control breaker in centrifuge control panel, rebuilt chlorine system in preparation for April startup, cleaned effluent sample line from outfall, new ALP water meter installed in the main building basement, continued updating Lockout/Tagout SOP procedures for plant equipment, cleaned filter #1 media, and finally general maintenance, snow removal and cleaning.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included: repaired a broken forcemain at AR-8, completed winter quarterly jetting task, Keith K & Darren G attended an E-one pump class at MN Pump facility, began root cutting the clay tile, replaced 12' of 10" gravity mainline sewer & 4" service connection on Douglas Street between 11th & 12th Ave. (Tradesman Construction), LS 26 tree clearing for new generator, preventative maintenance/repair at LGR-27 by ALASD crew, removed and replaced 1 pump each at IR3, IR5, LGS17, LS10 & both pumps at LGR27, E-one spring checks are completed, semi annual lift station inspections are done (7 total), draw down testing on lift stations is underway and finally removed & replaced 1 VFD, AV Tech drive @ LS60 & LS82.

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- Chairman Thalman called Engineer Bye. Bye's report included updates on the LS #1/Forcemain Improvement design update, LS4 Improvements, 34th Avenue improvements, LS 28 Pump Station and Forcemain improvements, future projects, GIS updates, and ALASR project updates.

Public Presentations:

- Anthony Zimny. Zimny Insurance Agency presented the LMCIT Insurance renewal packet, effective April 1, 2025 - April 1, 2026.
- Executive Director Gilbertson gave the Board an overview of the Water Reclamation Facility design, proposed project phases, sequencing strategy, and preliminary Guaranteed Maximum Pricing (GMP).
- Executive Director Gilbertson and HR Bergs updated the Board on the ALASD website and public engagement efforts.

Action Items:

- A motion was made by Dahlheimer to approve the renewal package as presented by Zimny Insurance for coverage through the League of Minnesota Insurance Trust. Seconded by Eldevik. Motion carried.
- A motion was made by Eldevik to approve Resolution 25-07: Approving the Executive Director to Execute Amendment No. Three (Brown and Caldwell), Task Order Authorization for Consulting and Engineering Services, regarding the ALASD Water Reclamation Facility Upgrade. The motion was made with the understanding no other amendments will be approved unless Brown and Caldwell are available for explanation to identify need. Seconded by Nettetstad. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

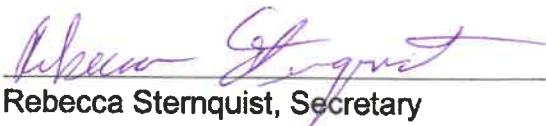
- Executive Director Gilbertson updated the Board on an ALASR Sanitary Sewer Extension Project construction meeting that was held April 2, 2025.
- Executive Director Gilbertson updated the Board on a MPCA NPDES Permit and meeting with the MPCA on April 2, 2025.

Special Project Updates/Regulation Updates:

- Executive Director Gilbertson presented the Board with the Brown and Caldwell memo- WRF Project Update.

Chairman Thalman adjourned the meeting at 6:53 p.m.


Roger Thalman, Chairman


Rebecca Sternquist, Secretary