

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes

May 14, 2025

The regular meeting of the Alexandria Lake Area Sanitary District Board was held May 14, 2025, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettestad, Niblett, Sternquist, Thalman & Waldorf. Absent: Rentz, Tvrdik

Staff: Executive Director Gilbertson, Deputy Finance Director Kluver, Collection Supt. Timm, Plant Supt. Drewes, HR Bergs and Engineer Bye. Guest(s):

A motion was made by Niblett to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Minutes
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- Report on Revenues/Expenditure

Seconded by Dahlheimer. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Deputy Finance Director Kluver. Kluver's report included: 2024 audit has been completed and reconciled, prepared month end reconciliation, final review of financial data for 2024 annual report, received EQ Basin subcontractor SOQs on May 11th, working with Rice Lake on publications for EQ Basin Bid and WRF SOQs, completed the annual DNR grant monitoring for the LCCMR Chloride Reduction Grant, ALASR sewer extension project update, and finally reported notable payments for the month.
- Chairman Thalman called upon Plant Superintendent Drewes. Drewes's report included: finished hauling and spreading biosolids for Spring application, Joey and Darin attended the Ground Water Festival, site prep work started for new generator installation, testing polymer for improved solids settling in clarifiers, deployed new alarm system for CP100 and CP400, rebuilt RAS pump, fixed backwash pump on filter 3, working on digester recirculation pump check valve, working on digester foam alarm, working with Primex on main drive VFD for centrifuge, installed new cutting edge on snowplow and put into storage and finally general maintenance, lawn care and cleaning.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included: completed draw down testing on LS & mini LSs, completed de winterization and heat blanket pick up, replaced 1 pump at LS57, replaced 2 pumps at CR22, replaced the transducer at LS66, Tradesman Construction and ALASD repaired a leaking forcemain at LGS52, replaced a broken manhole cone, installed new adjustment rings, gator wrap and Infrashield by Apols with the help of Sarahs Hydrovac and Tradesman Construction, repaired a leaking service stub on Trousil Drive with help from Sarahs Hydrovac and Tradesman Construction, prepared and mailed out an E-One residential station information & usage guide to all ALASD customers served by E-One stations, and finally the crew root sawed 136 line segments, televised 91 line segments, completed 70 draw down tests, flush/vac 49 stations, completed 25 lift station inspections and responded to 592 located request and 6 service connection inspections.

ALASD Board Minutes

May 14, 2025

Page 2 of 3

- Chairman Thalman called Engineer Bye. Bye's report included updates on the LS #1/Forcemain Improvement design update, LS4 Improvements, 34th Avenue improvements, LS 28 Pump Station and Forcemain improvements, future projects, GIS updates, and ALASR project updates.

Public Presentations:

- Tom Ollinger, Partner (Abdo) presented the ALASD Annual Financial Audit for FY2024.
- Executive Gilbertson presented the Board with an overview of the 2024 Annual Report.
- Executive Director Gilbertson updated the Board on public engagement efforts: Rotary Presentation and Kids Water Festival.

Action Items:

- A motion was made by Dahlheimer to approve the submission of the updated State of Minnesota Clean Water Revolving Fund 2025 Intended Use Plan (IUP), request letter to the Minnesota Public Facilities Authority. Seconded by Waldorf. Motion carried.
- A motion was made by Nettetstad to approve the 2024 Annual Financial Audit as prepared by Abdo and presented to the Board. Seconded by Eldevik Motion carried.
- A motion was made by Lerohl to approve Resolution 25-08: Authorizing the CSAH 46 Sanitary Sewer Improvement Project, as agreed upon with Douglas County. Seconded by Waldorf. Motion carried.
- A motion was made by Dahlheimer to approve Primex build and procurement of EQ Basin Valve Control Panel, as quoted for a total cost of \$24,855.00. Seconded by Lerohl. Motion carried.
- A motion was made by Nettetstad to approve Electromatics Inc build and procurement of list station panel for LS6 upgrade for a total cost of \$21,557.89. Seconded by Waldorf. Motion carried.

OLD BUSINESS:

- Executive Director Gilbertson presented the Board with a comment letter that was sent to the MPCA regarding the Pre-Public Review of Draft NPDES Permit MN0040738.

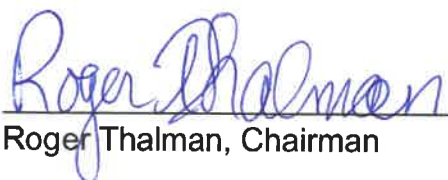
NEW BUSINESS:

- Executive Director Gilbertson updated the Board on an ALASR Sanitary Sewer Extension Project construction meeting that was held April 2, 2025.
- Executive Director Gilbertson presented the Board with an informational letter that was mailed to all ALASD E-One Customers.

Special Project Updates/Regulation Updates:

- Executive Director Gilbertson presented the Board with the Brown and Caldwell memo- WRF Project Update.
- Executive Director Gilbertson updated the Board on a Chloride Advisory Committee meeting that was held April 29, 2025.

Chairman Thalman adjourned the meeting at 7:00 p.m.



Roger Thalman, Chairman



Rebecca Sternquist, Secretary