

ALEXANDRIA LAKE AREA SERVICE REGION-MINUTES
Regular Meeting – June 4, 2025 – 6:00 P.M.

Members Present: Joel Dahlheimer-Chair (Alex Twp.), Bill Krivanek (Carlos Twp.), Greg Bowen (La Grand Twp), Jeff Tvrdik (Hudson Twp.)
Others Present: Scott Gilbertson, Executive Director ALASD, Bryan Bye & Matt Delahunt, P.E. Widseth, Jo Kluver, Deputy Finance Director ALASD, Brad Timm, Collections Superintendent ALASD

Chairman Dahlheimer called the meeting to order at 6:00 p.m.

Minutes from the board meeting held on May 7, 2025, were reviewed. A motion to approve minutes was made by Krivanek, seconded by Bowen, motion carried.

Deputy Finance Director Kluver presented the financial dashboard, revenues and cash receipts reports. Motion to approve financial reports was made by Tvrdik, seconded by Bowen, motion carried.

Deputy Finance Director Kluver presented the bills for payment. Motion to approve the bills as presented was made by Bowen, seconded by Krivanek, motion carried.

Update on the ALASR 2024 Sewer Extension Project was given by Bye, P.E. Widseth. Kuechle Underground is expected to finish with sewer line installation on E. Lake Cowdry Dr by June 9th, and start on LS 124, located on CR 81, for final grading to install electric service. Construction will start at Maple Lake Estates and Nemec Estates next week. All other project areas are getting worked on for restoration based on crew availability. Engineer Bye updated board on the MN DOT permit being approved for HWY 29 area which required a new alignment of the forcemain to be further back from the right of way. This will cause additional expenses due to the depth of line change and will be reflected in a change order. E. Lake Brophy Rd will require new sub-base material with fabric due to swampy conditions at an estimated additional cost of \$33,000.00.

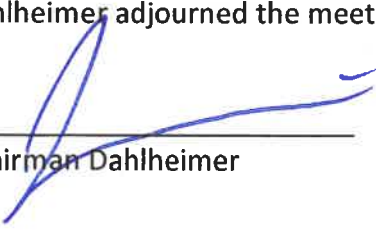
The board reviewed Kuechle Underground Pay Request #7 for the 2024 Sanitary Sewer Extension Project. Engineer Bye reviewed the pay request which included breakdown of quantities to date. Motion to approve payment of \$464,813.62 made by Krivanek, seconded by Tvrdik, motion carried.

Executive Director Gilbertson reviewed cash flow and reserves, focusing on the remaining balance of sewer extension project and long-term debt obligation.

Deputy Finance Director Kluver requested clarification on J. Sunblad’s (PID 21-0401-210) postponed assessment pertaining to required connection date if the existing septic system gets certified and if Sundblad connects to the sewer can his assessment still be postponed? The board discussed and concluded, based off the policy set forth, the postponed assessment would be terminated when Sunblad connects to sewer, there would no longer be a financial hardship and must be connected by August 25, 2035.

Next scheduled meeting date is July 2nd at 6:00 p.m.

Dahlheimer adjourned the meeting at 6:55 p.m.



Chairman Dahlheimer



Secretary – Jo Kluver