

ALEXANDRIA LAKE AREA SANITARY DISTRICT

Minutes

June 11, 2025

The regular meeting of the Alexandria Lake Area Sanitary District Board was held June 11, 2025, at the ALASD Maintenance Building located at 2201 Nevada Street, Alexandria, Minnesota.

The Board of Directors meeting was called to order by Chairman Thalman at 5:30 P.M.

Members and staff present: Directors: Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettestad, Niblett, Rentz, Sternquist, Thalman, Tvrdik & Waldorf. Absent: Bowen, Tvrdik, Engineer Bye

Staff: Executive Director Gilbertson, Deputy Finance Director Kluver, Collection Supt. Timm, Plant Supt. Drewes, HR Bergs and Engineer Delahunt. Guest(s):

A motion was made by Nettestad to approve the consent agenda items including:

- Treatment Facility Report
- Collection System Report
- Engineers Report
- List of Bills
- Minutes
- Report of Investments
- Revenue-ALP Billing
- Monthly Dashboard Summary
- Report on Revenues/Expenditure

Seconded by Waldorf. Motion carried.

Presentations and Reports:

- Chairman Thalman called upon Deputy Finance Director Kluver. Kluver's report included: IRS/ACA rejected the waiver to e-file the 1095B/C forms but BDS is in process of getting their software approved for e-filing, SOQs were received and submitted to Rice Lake, kickoff rate study meeting with AE2S was May 21st, submitted the 2024 Reporting Form, Annual Financial Report and Executive Governance Summary to the Office of State Auditor, continued communication support work on ALASR projects, updated the Debt Service Fund data sheet to submit to Gail Robertson for compliance deadline for the G.O. Facilities and Refunding Bonds, Series 2015A, completed month end, reconciliations and financial reporting for May and finally reported notable payments for the month.
- Chairman Thalman called upon Plant Superintendent Drewes. Drewes's report included: prepared boat and started annual lake sampling, bi-annual Mercury testing complete, brought scrap to recycling, completed planned power outage for plant, cleaned Effluent sample line from outfall, Summit Fire Protection completed the annual fire extinguisher inspection, continued site prep work for new generator and setting generator in place, testing new alarm system for CP100, CP200, CP400 and Main PLC, rebuilding spare backwash pump for filters, repaired check valve and seal of DAF recirculation pump and finally general maintenance, lawn care and cleaning.
- Chairman Thalman called upon Collection System Superintendent Brad Timm. Timm's report included: Lift station audits completed, CAT/Ziegler completed yearly maintenance on all stationary generators, ALASD & Tradesman Construction prepared the future new generator site at LS42, ALASD, Tradesman & Alex Electric raised the wetwell at LS 93, IGS-1 and IGS-2 and two manholes, Klimek Tree Service removed trees & grubbed brush at LS 1, removed & replaced a pump at LS10, 48, 60, new pump at LS110, replaced 1 VFD, AC Tech drive at LS60 & IGS-16, finally crew completed 603 locates, 13 service connection inspections, 33 lift station inspections, 29 stations flush/vac, televised 74 line segments, root sawed 142 lines, jetted 33 lines, LS site mowing, weed & bug spraying.

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- Chairman Thalman called on Engineer Delahunt to give Bye's report. Bye's report included updates on the LS #1/Forcemain Improvement design update, LS4 Improvements, 34th Avenue improvements, LS 28 Pump Station and Forcemain improvements, future projects, GIS updates, and ALASR project updates.

Public Presentations:

- Executive Director Gilbertson updated the Board on the current Projects.
- Executive Director Gilbertson gave the Board Legislative Updates.

Action Items:

- A motion was made by Diedrich to approve Resolution 25-09: Lift Station #4 Rehabilitation project with Tradesman Construction in the amount of \$128,113.36. Seconded by Dahlheimer. Motion carried.
- A motion was made by Waldorf to approve Pay Request #7 to Kuechle Underground for the 2024 Sewer Extension Project in the amount of \$127,727.50. Seconded by Nettetstad. Motion carried.
- A motion was made by Eldevik to approve Resolution 25-10 for the purchase of 3 Caterpillar Emergency Generators and 1 Tier 4 Portable Generator from Ziegler Power Systems. Seconded by Dahlheimer. Motion carried.
- A motion was made by Nettetstad to approve a bid proposal from Alexandria Electric for the Lift Station #1 improvement project for electrical work in the amount of \$53,700. Seconded by Rentz. Motion carried.
- A motion was made by Waldorf to approve a bid proposal from Electric Pump for Lift Station #6 Retro Fit Improvements in the amount of \$70,990. Seconded by Dahlheimer. Motion carried.

OLD BUSINESS:

- Executive Director Gilbertson presented the Board on the MPCA NPDES permit.

NEW BUSINESS:

- Executive Director Gilbertson updated the Board on an ALASR Sanitary Sewer Extension Project meeting on June 4th, 2025.
- Executive Director Gilbertson updated the Board on the ALASD Resolution 25-06, FY2026 Congressionally Directed Spending Request not being approved.

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Special Project Updates/Regulation Updates:

- Executive Director Gilbertson presented the Board with the Brown and Caldwell memo- WRF Project Update.
- Executive Director Gilbertson shared with the Board the MPCA Certificate of Commendation award for exceptional compliance with the MPCA that ALASD received.

Chairman Thalman adjourned the meeting at 6:40 p.m.



Roger Thalman, Chairman



Rebecca Sternquist, Secretary