

ALEXANDRIA LAKE AREA SERVICE REGION-MINUTES
Regular Meeting – September 3, 2025 – 6:00 P.M.

Members Present: Joel Dahlheimer-Chair (Alex Twp.), Bill Krivanek (Carlos Twp.), Jeff Tvrdik (Hudson Twp.), Greg Bowen (La Grand Twp)

Members Absent:

Others Present: Scott Gilbertson, Executive Director ALASD, Bryan Bye, P.E. Widseth, Matt Delahunt, P.E. Widseth, Jo Kluver, Deputy Finance Director ALASD, Brad Timm, Collections Superintendent ALASD

Chairman Dahlheimer called the meeting to order at 6:00 p.m.

Minutes from the board meeting held on August 6, 2025, were reviewed. A motion to approve minutes was made by Krivanek, seconded by Tvrdik, motion carried.

Deputy Finance Director Kluver presented the financial dashboard, revenues and cash receipts reports. Motion to approve financial reports was made by Krivanek, seconded by Bowen, motion carried.

Deputy Finance Director Kluver presented the bills for payment. Motion to approve the bills as presented was made by Tvrdik, seconded by Krivanek, motion carried.

Update on the ALASR 2024 Sewer Extension Project was given by Bye, P.E. Widseth. Construction has been substantially completed in all project areas except along Hwy 29. Wet conditions and rainfall continue to have a significant impact on the project. Roadway, finish grading and seeding work is being completed as weather and soil moisture conditions allow. Goal is to pave Nemec Estates this fall with first lift. Underground pipe construction work on the gravity sewermain along HWY 29 is ramping up, this is the last area of underground pipe work remaining.

The board reviewed Kuechle Underground Change Order No. 4 for the 2024 Sanitary Sewer Extension Project in the amount of \$17,136.00. Engineer Bye reviewed the change order. Motion to approve payment made by Bowen, seconded by Tvrdik, motion carried.

The board reviewed Kuechle Underground Pay Request #10 for the 2024 Sanitary Sewer Extension Project. Engineer Bye reviewed the pay request which included breakdown of quantities to date. Motion to approve payment of \$274,893.38 made by Krivanek, seconded by Bowen, motion carried.

Executive Director Gilbertson and Deputy Finance Director Kluver presented the ALASR Sanitary Sewer Connection and Charges Ordinance for the ALASR 2024 Sanitary Sewer Extension Project. Discussion was held by the board and motion to approve was made by Tvrdik, seconded by Krivanek, motion carried.

Resolution 25-01: Resolution Adopting Assessment Roll for the ALASR Sanitary Sewer Extension Project was reviewed. Motion to approve made by Bowen, seconded by Krivanek, motion carried.

FY2025 2nd Quarter Financial Report prepared by Abdo Financial Solutions was reviewed.

Executive Director Gilbertson presented the 2026 ALASR Financial Budget.

Next scheduled meeting date is October 7th at 6:00 p.m.

Dahlheimer adjourned the meeting at 7:35 p.m.



Chairman Dahlheimer



Secretary -- Jo Kluver