

ALEXANDRIA LAKE AREA SERVICE REGION-MINUTES
Regular Meeting – November 5, 2025 – 6:00 P.M.

**Members Present: Joel Dahlheimer-Chair (Alex Twp.), Bill Krivanek (Carlos Twp.),
Greg Bowen (La Grand Twp)**

Members Absent: Jeff Tvrdik (Hudson Twp)

**Others Present: Scott Gilbertson, Executive Director ALASD, Bryan Bye, P.E. Widseth,
Jo Kluver, Deputy Finance Director ALASD, Brad Timm, Collections Superintendent
ALASD, Nick Olson, Collections Assistant Superintendent**

Chairman Dahlheimer called the meeting to order at 6:00 p.m.

Director Gilbertson introduced Collections Assistant Superintendent, Nick Olson, who will be the next Collections Superintendent upon Brad Timm’s retirement in December. Collection Superintendent, Brad Timm, has been with ALASD for 22 years. All agreed his knowledge and experience will be missed.

Minutes from the board meeting held on October 7, 2025, were reviewed. A motion to approve minutes was made by Bowen, seconded by Krivanek, motion carried.

Deputy Finance Director Kluver presented the financial dashboard, revenues and cash receipts reports. Motion to approve financial reports was made by Bowen, seconded by Krivanek, motion carried.

Deputy Finance Director Kluver presented the bills for payment. Motion to approve the bills as presented was made by Krivanek, seconded by Bowen, motion carried.

Deputy Finance Director Kluver reviewed the 3rd Quarter Financial Report, FY2025, as prepared by ABDO Financial Solutions with the board. Motion to approve the 3rd Quarter Financial Report FY2025 made by Bowen, seconded by Krivanek, motion carried.

Update on the ALASR 2024 Sewer Extension Project was given by Bye, P.E. Widseth. Construction has been substantially completed in all areas of the project. Roadway, finish grading and seeding work has been completed for this construction season. Nemec Estates was paved and looked good, dry weather and cooler temps helped with compaction and the base remaining firm. The contractor is working on cleanup and punch list items this fall. Roadway, grading and seeding corrections and final lifts of pavement will be completed in 2026. It was noted that Maple Lake Estates may need some Class 5 in the spring.

The board reviewed Kuechle Underground Pay Request #12 for the 2024 Sanitary Sewer Extension Project. Engineer Bye reviewed the pay request which included breakdown of quantities to date. Motion to approve payment of \$37,701.39 made by Krivanek, seconded by Bowen, motion carried.

If a December meeting is required, it will be on Tuesday, December 9th at 6 p.m. via TEAMS.

Dahlheimer adjourned the meeting at 6:40 p.m.



Chairman Dahlheimer



Secretary - Jo Kluver