



Alexandria Lake Area Sanitary District

Board of Directors Meeting Minutes

Date: February 11, 2026

Time: Meeting called to order at 5:30 PM by Chairman Thalman

1. Attendance

Members Present: Chair Thalman, Bowen, Dahlheimer, Diedrich, Eldevik, Hartman, Lerohl, Nettetstad, Sternquist & Waldorf

Members/Staff Absent: Niblett, Rentz, Deputy Finance Director Kluver

Staff Present: Executive Director Gilbertson, HR Bergs, Collection Superintendent Olson, Plant Superintendent Drewes and Engineer Bye.

Guests:

2. Consent Agenda

A motion was made by Nettetstad, seconded by Hartman, to approve the changes to agenda items as presented:

A motion was made by Waldorf, seconded by Diedrich, to approve the consent agenda items as presented:

- Treatment Facility Report
- Collection System Report
- Engineer's Report
- List of Bills
- Meeting Minutes
- Report on Investments
- Revenue – ALP Billing
- Monthly Dashboard Summary
- Revenue & Expenditure Report
- Staff Conference and Seminars

Motion carried.

3. Staff Reports

- **Finance Report (Deputy Finance Director Kluver):** Executive Director Gilbertson presented the report:
 - Preparing and submitting requested documents in preparation for the 2025 audit.
 - W2s, 1099s, and 1095-B are complete, delivered and e-filed.
 - ALASR Sanitary Sewer Extension Project assessments have been 100% finalized with Douglas County Assessor's office. In process of entering the assessments into Property Management system and recording with the county recorder's office.
 - Continue compliance submissions for the WRF project certified payrolls to MN PFA.
 - Made the principal and interest bond payments as noted below.
 - Notable payments for the month were reviewed.

- **Treatment Facility Report (Plant Superintendent Drewes):**
 - MPCA Annual Pretreatment Report completed and submitted.
 - Submitted 2025 Annual Chloride Investigation and Minimization Plan.
 - Submitted quarterly TRE update-MPCA.
 - Submitted annual Chronic Whole Effluent Toxicity (WET) test and received passing results on Effluent.

- Cleaned and inspected filter 2, fixed 2 broken hoses and shoes.
- Replacing filter 1 cloth filters.
- Howden serviced digester blower 2.
- Collected soil samples for new biosolids sites and submitted to MPCA.
- Sent in chlorine system in preparation for startup end of March.
- Submitted revised and updated SOP, and QA manual for the lab to MPCA.
- Routine maintenance, snow removal and cleaning.
- **Collection System Report (Collection Superintendent Olson)**
 - Completed DOT inspections on both Jetter trucks and the Vac Con.
 - Backup at LS 44 due to a frozen float connection- upgraded station with new radar-controls.
 - Ideal Service completed VFD Service at LS3, LS10 and LS63.
 - Sentry Advisor added to LGR-41.
 - LGR-41, AR-4 and CR-14 froze- replaced pumps and thawed discharge pipes.
 - Replaced pumps and control board at AR-23.
 - LS 6 is 100% up and running, we completed a punch list from Electric Pump and Primex.
 - All but 7 buried manholes have been updated on the GIS. We have a total of 5,048 manholes.
 - New 4RF radio was installed at LS11.
 - Completed yearly easement cutting.
 - Crew activity summary:
 - 52 locates.
 - 5 service connection inspections.
 - 0 residential E-ONE inspections.
 - 0 mini lift station inspections.
 - 0 lines root sawed.
 - 0 lines jetted.
 - 19 lines televised
 - 30 draw down tests & lift station audits.
 - 5 lift stations flushed and sucked out
 - 30 Check/Gate Valves at lift stations.
 - Chemical fill & test for odor control at LS 73, LS 81, LS 82, & LS 85.
 - 50 Lift Station plowed and panels shoveled out.
- **Engineer's Report (Engineer Bye)**
 - WRF Equalization Basin Construction
 - WRF Improvements Construction
 - LS1/Forcemain Improvement design
 - LS4 Improvements
 - LS 28 Pump Station & Forcemain Improvement
 - Future projects and GIS updates
 - ALASR project progress
 - General Engineering Items

4. Public Presentations

- Gail Robertson, ALASD Municipal Advisor to discuss PFA Loan and GO Facilities Bond, Series 2026A.
- Engineer Bye to present Lift Station #28 and Lift Station #1 site improvement plan.

5. Action Items

- **Resolution 26-02**
Motion by Nettetstad, seconded by Lerohl, to approve Resolution 26-02: Approval authorizing the execution of the first PFA loan agreement and \$50,000,000 General Obligation Facilities Bond, Series 2026A issuance. Motion carried.

- **Resolution 26-03**
Motion by Dahlheimer, seconded by Bowen to approve Resolution 26-03: Approval of Lift Station #1 Plans and Specifications, authorization to advertise for bids. Motion carried.
- **Resolution 26-04**
Motion by Hartman, seconded by Diedrich, to approve Resolution 26-04: Approval of Lift Station 28 pump station plans and specifications, authorization to advertise for bids. Motion carried.
- **Resolution 26-05**
Motion by Dahlheimer, seconded by Nettetstad, to approve Resolution 26-05: Approval of agreement, as needed Utility Management Services, Brown and Caldwell. Motion carried.
- **Pay Request #5, Rice Lake Construction**
Motion by Waldorf, seconded by Nettetstad, to approve Pay Request #5 in the amount of \$797,570 to Rice Lake Construction for the ALASD WRF Improvement Project. Motion carried.
- **Drewes and Dahl Conference**
Motion by Hartman, seconded by Waldorf, to approve Troy Drewes and Jason Dahl to attend the 21st Annual ZeeWeed MBR User's Group Conference in Cleveland, Ohio April 19-21, 2026. Motion carried.

6. Old Business

- Executive Director Gilbertson updated the Board on the PFA loan, Point Source Implementation Grant status.

7. New Business

- Updates provided by Executive Director Gilbertson on:
 - Flood Board Meeting update from February 4, 2026.
 - Public Education Summary:
 - Executive Director Gilbertson presentation to REA staff on Friday, January 23rd.
 - HR/Comm Bergs shared teaching materials.

8. Special Project & Regulatory Updates

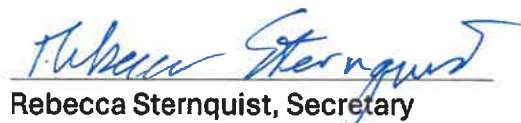
- Brown and Caldwell Memo- WRF Project Update.

Adjournment

Chairman Thalman adjourned the meeting at 6:52 P.M.

Minutes Approved By:


Roger Thalman, Chairman


Rebecca Sternquist, Secretary