

ALEXANDRIA LAKE AREA SERVICE REGION

Board of Directors Meeting Minutes

Date: December 18, 2025

Time: Meeting called to order at 6:00 PM by Chairman Dahlheimer

1. Attendance

Members Present: Chair Joel Dahlheimer (Alex Twp), Greg Bowen (La Grand Twp), Bill Krivanek (Carlos Twp), Jeff Tvrdik (Hudson Twp)

Members/Staff Absent:

Staff Present: Executive Director Gilbertson, Deputy Finance Director Kluver, Collection Superintendent Olson, and Engineer Bye.

Guests: Joy Sindelir & Joel Lindgren

2. Items from the Floor

J. Sindelir & J. Lindgren joined meeting via Microsoft Teams and presented concerns regarding the assessment to be applied to their partially developed property, PID 27-0707-100.

Their concern and requests to the Board include:

- They acknowledged receipt of the Deferred Assessment application but stated they would not disclose the required financial information.
- Requested the assessment be cancelled in full, stating they did not foresee the need to connect to the sanitary sewer.
- They reiterated the damage done to their trees during construction and stated replacements were smaller than originals.
- They reported medical issues resulting in financial hardship.

Executive Director Gilbertson discussed the option of a Postponed Assessment due to hardship. The property owners requested a postponement period of 50 years and were informed that approval terms are at the discretion of the Board.

The Postponed Assessment application will be mailed to the property owners and must be completed and returned promptly; however, they were advised that the filing deadline with the Douglas County Assessor's Office has passed.

The Board thanked the property owners for presenting their concerns and advised that a decision regarding a deferred or postponed assessment would be communicated to them.

3. Approval of Minutes

Minutes from the board meeting held on November 5, 2025, were reviewed.

Motion to approve minutes was made by Bowen, seconded by Tvrdik. Motion carried.

4. Financial Reports and Bill for Payment

Deputy Finance Director Kluver presented the financial dashboard, revenues and cash receipts reports.

Motion to approve financial reports was made by Tvrdik, seconded by Bowen. Motion carried.

Deputy Finance Director Kluver presented the bills for payment. Motion to approve the bills as presented was made by Krivanek, seconded by Bowen. Motion carried.

4. Business and Action Items

Executive Director Gilbertson provided an update on the ALASR 2024 Sewer Extension Project.

- Engineer Bye and Kuechle Underground are reviewing quantities.
- Spring 2026 construction will focus on punch list items, including roadway repairs, grading and seeding corrections, and final pavement lifts.
- It was noted that Maple Lake Estates may need some Class 5 in the spring.

Deputy Finance Director Kluver reported that the certified assessment listing for the ALASR 2024 Sewer Extension Project has been filed with the Douglas County Assessor's Office. Any changes resulting from assessment payments received or Board-approved postponements will be communicated to the Assessors Office no later than December 31, 2025.

The Board reviewed the request from J. Sindelir & J. Lindgren's for a deferred or postponed assessment. The Board expressed concern regarding the refusal to submit a complete Deferred Assessment application; and the fact that the assessment deadline has passed and assessments have been certified to the Assessor's Office.

The Board agreed that granting a Postponed Assessment based on the stated medical and financial hardship would be a good-faith gesture. Any postponement will be governed by Section 2 of the ALASR Deferred and Postponed Special Assessment Policy and will clearly constitute a postponement and not a waiver of the assessment obligation.

Motion made by Bowen and second by Tvrdik, directing Attorney Mike Cass, to issue a letter and Assessment Postponement Agreement outlining the terms of the postponed assessment. Motion Carried.

Chairman Dahlheimer adjourned the meeting at 7:10 p.m.


Chairman Dahlheimer


Secretary – Jo Kluver