Alexandria Lake Area Sanitary District

Board of Directors Meeting Minutes
Date: May 13, 2026
Time: Meeting called to order at 5:30 PM by Chairman Thalman

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1. Attendance

Members Present: Chair Thalman, Dahlheimer, Diedrich, Eldevik, Hartman, Lerohl, Nettestad, Rentz, Sternquist & Waldorf
Members/Staff Absent: Bowen, Niblett
Staff Present: Executive Director Gilbertson, Deputy Finance Director Kluver, HR Bergs, Collection Superintendent Olson, Plant Superintendent Drewes and Engineer Bye.
Guests: Keith Kramer, ALASD

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2. Consent Agenda

A motion was made by Nettestad seconded by Dahlheimer, to approve the consent agenda items as presented:

- Treatment Facility Report
- Collection System Report
- Engineer's Report
- List of Bills
- Meeting Minutes
- Report on Investments
- Revenue – ALP Billing
- Monthly Dashboard Summary
- Revenue & Expenditure Report
- Staff Conference and Seminars

Motion carried.

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3. Staff Reports

- **Finance Report (Deputy Finance Director Kluver):**
  - FY 2025 audit is finished, and auditors have completed their findings report and will share it with the ALASD Budget/Audit Subcommittee on May 26th and with the BOD at the June 10th Board meeting.
  - Submitted Disbursement Request #2 to MN PFA for $1,672,837.00 for the WRF Improvement Project.
  - Kluver thanked the board for allowing her to attend the GFOA Accounting Academy in Kansas City, MO.
  - Continue with compliance submissions for the WRF project certified payrolls to MN PFA.
  - Reconciled April month end payroll and fund account balances.
  - Notable payments for the month were reviewed.

- **Treatment Facility Report (Plant Superintendent Drewes):**
  - Completed spreader maintenance.
  - Finished hauling and spreading of biosolids for Spring application.
  - Jason & Troy attended MBR Conference in Cleveland, OH.
  - Darin & Mike attended MWOA Central Section Meeting in Cold Spring, MN.

- Started annual lake level monitoring.
- Inspected muffin monsters in primary vault and ordered replacement cutters.
- Cleaned and inspected west primary clarifier.
- Repaired filter 2 drive chain.
- Repaired grit pump number 1.
- Worked on north clarifier scum pit level sensor.
- Repaired Daft compressor airline.
- Collected soil samples from new biosolid sites, sent to lab for analysis.
- Updated operator room, car garage, boiler room, chlorine room, east hallway, and filter room from fluorescence to LED lights.
- Snowplow & winter equipment placed in storage.
- Routine maintenance & cleaning.

- **Collection System Report (Collection Superintendent Olson)**
  - De-winterized the lift stations, as required.
  - Completed drawdowns and audits of lift stations.
  - Annual lift station inspections started.
  - Started E/One Spring checks
  - Removed and replaced #2 pump at LS 121.
  - Removed and replaced pump at IR18.
  - Repaired broken clean out across from Vantage Bank.
  - Ziegler performed preventative maintenance on our nineteen stand-alone and four pull behind generators.
  - Rebuilt four Flygt centrifugal pumps in house.
  - Crew activity summary:
    - 458 locates.
    - 11 service connection inspections.
    - 0 residential E-ONE inspections.
    - 0 mini lift station inspections.
    - 88 lines root sawed.
    - 0 lines jetted.
    - 66 lines televised
    - 15 lift stations flushed and sucked out
    - 0 Check/Gate Valves at lift stations.
    - Chemical fill & test for odor control at LS 73, LS 81, LS 82, & LS 85.
- **Engineer's Report (Engineer Bye)**
  - WRF Equalization Basin Construction
  - WRF Improvements Construction
  - LS1/Forcemain Improvement design
  - LS4 Improvements
  - LS 28 Pump Station & Forcemain Improvement
  - Future projects and GIS updates
  - ALASR project progress
  - General Engineering Items/GIS

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4. Public Presentations

- Executive Director Gilbertson & Engineer Bye presented the Board with bid results for Lift Station #1 and Forcemain Improvements. There were five bidders that submitted bid packets for the project.

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5. Action Items

- **Bid Withdrawal**
  Motion made by Eldevik, seconded by Hartman, accepting the bid withdrawal from Geislinger and Sons, Inc. for the Lift Station 1 & Forcemain Improvements bid, due to an error on one of the bid items.

- **Resolution 26-09**
  Motion by Hartman, seconded by Nettestad, to approve Resolution 26-09, accepting and awarding: Lift Station 1 & Forcemain Improvements bid to Land Pride Construction, Paynesville, MN. Motion carried.

- **Resolution 26-10**
  Motion by Hartman, seconded by Nettestad, to approve Resolution 26-10, Authorizing the sanitary sewer connection and assessment at 359 County Road 4 SE, PIN #21-0277-915 in Hudson Township. Motion carried.

- **Pay Request #6, Rice Lake Construction**
  Motion by Rentz, seconded by Lerohl, to approve Pay Request #6 in the amount of $193,850 to Rice Lake Construction for the ALASD EQ Basin Project. Motion carried.

- **Pay Request #8, Rice Lake Construction**
  Motion by Lerohl, seconded by Diedrich, to approve Pay Request #8 in the amount of $2,136,016 to Rice Lake Construction for the ALASD WRF Improvement Project. Motion carried.

- **Resolution 26-11**
  Motion by Waldorf, seconded by Nettestad, to approve Resolution 26-11, Accepting the low quote submitted by Mark Lee Excavation to extend and improve sewer main on Lilac Lane. Motion carried.

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6. Old Business

- Executive Director Gilbertson updated the Board on the Continued support for FY2026 Infrastructure/Bonding Bill with direct appropriations for ALASD, legislative session adjourns May 18, 2026. Gilbertson stated there is optimism that there will be a bonding bill passed this session.

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7. New Business

- Executive Director Gilbertson updated the Board on the EQ Basin Schedule, including the liner not shipping until July. This will impact project and will delay the sand/liner install until mid-summer.
- Executive Director Gilbertson updated the Board on the Long Prairie River Draft Total Maximum Daily Load for Chlorides and E-Coli, which was sent to ALASD May 4th, 2026.

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8. Special Project & Regulatory Updates

- Brown and Caldwell Memo- WRF Project Update.

Adjournment

Chairman Thalman adjourned the meeting at 6:37 P.M.

Minutes Approved By:

Roger Thalman

Roger Thalman, Chairman

Rebecca Sternquist

Rebecca Sternquist, Secretary