

Alexandria Lake Area Sanitary District

Board of Directors Meeting Minutes

Date: June 10, 2026

Time: Meeting called to order at 5:30 PM by Chairman Thalman

1. Attendance

Members Present: Chair Thalman, Bowen, Dahlheimer, Diedrich, Eldevik, Hartman, Lerohl, Nettestad, Niblett, Rentz, Sternquist (remote) & Waldorf

Members/Staff Absent: HR Bergs, Engineer Bye

Staff Present: Executive Director Gilbertson, Deputy Finance Director Kluver, Collection Superintendent Olson, Plant Superintendent Drewes.

Guests:

2. Consent Agenda

A motion was made by Bowen seconded by Dahlheimer to approve the consent agenda items as presented:

- Treatment Facility Report
- Collection System Report
- Engineer's Report
- List of Bills
- Meeting Minutes
- Report on Investments
- Revenue – ALP Billing
- Monthly Dashboard Summary
- Revenue & Expenditure Report
- Staff Conference and Seminars

Motion carried.

3. Staff Reports

- **Finance Report (Deputy Finance Director Kluver):**

- Submitted Disbursement Request #3 to MN PFA for \$2,136,016 for the WRF Improvement Project.
 - Continued certified payrolls compliance submissions for the WRF Improvement Project to MN PFA.
 - Reconciled May funds, accounts, payroll, and wealth investments.
 - Transferred \$1,000,000.00 from ALASD checking to ALASD MM.
 - Preparing the required documents to submit a reimbursement request for the MPCA Implementation Grants for Wastewater Resilience Grant.
 - Created and/or updated ALASD and ALASR project binders and e-files to assist with tracking contractor agreements, resolutions, Pos, pay apps/costs to date.
 - Notable payments for the month were reviewed.
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- **Treatment Facility Report (Plant Superintendent Drewes):**

- Submitted MPCA Annual Hazardous Report.
- Prepped boat and started annual lake sampling.
- Bi-annual Mercury testing completed.
- Submitted applications for additional biosolids sites.

- Summit Fire Protection completed the annual fire extinguishers inspection.
- Worked on primary wasting pump.
- Worked on digester recirculation pump and ordered parts.
- Centrifuge VFD inspected by Ideal Service.
- Climate air repaired main building A/C unit and we cleaned the units.
- Installed new TWAS tank Auma valve.
- Updated main building hallway, break room, and poly room from fluorescence to LED lights.
- Routine maintenance, lawn care & cleaning.

- **Collection System Report (Collection Superintendent Olson)**

- Repairs to a main line sewer on West Latoka DR.
- Tim Bell sewer (assessed) connection project is underway.
- Lilac Lane Project near completion.
- Completed E/One Spring checks.
- Removed and replaced pump at IR12.
- Installed new #1 pump at LGR21.
- Installed new MicroLogix PLCs at LS10 and LS71.
- Our GIS system is continually getting updated and improved with lift station information, dashboards for maintenance administration, private lift stations and manholes.
- Crew activity summary:
 - 615 locates.
 - 10 service connection inspections.
 - 0 residential E-ONE inspections.
 - 0 mini lift station inspections.
 - 74 lines root sawed.
 - 138 lines jetted.
 - 77 lines televised
 - 29 lift stations flushed and sucked out
 - 0 Check/Gate Valves at lift stations.
 - Chemical fill & test for odor control at LS 73, LS 81, LS 82, & LS 85.

- **Engineer's Report (Engineer Bye)**

- WRF Equalization Basin Construction
- WRF Improvements Construction update
- LS4 Improvement project update
- Future projects and GIS updates
- ALASR project progress
- General Engineering Items/GIS

4. Public Presentations

- Kelsey Larson, CPA at ABDO presented the Board with the ALASD Annual Financial Audit for FY2025.

5. Action Items

- **Audit Approval**

Motion made by Eldevik, seconded by Nettestad, approving the FY2025 Annual Financial Audit as prepared by Abdo.

- **Resolution 26-12**

Motion by Rentz, seconded by Waldorf, to approve Resolution 26-12, approving the purchase of a Caterpillar 1000 kW Standby Diesel Generator Set, from Ziegler Power Systems for the Water Reclamation Facility- New addition. Motion carried.

- **Pay Request #7, Rice Lake Construction**

Motion by Dahlheimer, seconded by Niblett, to approve Pay Request #7 in the amount of \$243,794 to Rice Lake Construction for the ALASD EQ Basin Project. Motion carried.

- **Pay Request #9, Rice Lake Construction**

Motion by Eldevik, seconded by Nettetstad, to approve Pay Request #9 in the amount of \$2,904,984 to Rice Lake Construction for the ALASD WRF Improvement Project. Motion carried.

6. Old Business

- Executive Director Gilbertson updated the Board on the FY2026 Infrastructure/Bonding Bill outcome: ALASD will receive direct appropriations totaling \$5M as listed in the 2026 Article 1: Capital Improvement Appropriations.
- Executive Director Gilbertson updated the Board on the Long Prairie River Draft Total Maximum Daily Load for Chlorides was sent to the MPCA May 28th, 2026.

7. New Business

- Executive Director Gilbertson updated the Board on the Chloride Advisory Committee meeting summary held on June 2, 2026 at 10:00 AM.
- Board Member Hartman is resigning from board due to moving outside of Hudson Township. Director Hartman thanked the ALASD Board of Directors for welcoming him on the board, and Chair Thalman thanked Director Hartman for his service.

8. Special Project & Regulatory Updates

- None

Adjournment

Chairman Thalman adjourned the meeting at 6:52 P.M.

Minutes Approved By:


Roger Thalman, Chairman


Rebecca Sternquist, Secretary