



Alexandria Lake Area Sanitary District

Board of Directors Meeting Minutes

Date: July 8, 2026

Time: Meeting called to order at 5:30 PM by Chairman Thalman

1. Attendance

Members Present: Chair Thalman, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettestad, Niblett, Rentz, Sternquist & Waldorf

Members/Staff Absent: Bowen, Tvrdik

Staff Present: Executive Director Gilbertson, Deputy Finance Director Kluver, Collection Superintendent Olson, Plant Superintendent Drewes, HR Bergs, Engineer Bye.

Guests:

2. Consent Agenda

A motion was made by Waldorf seconded by Nettestad to approve the consent agenda items as presented:

- Treatment Facility Report
- Collection System Report
- Engineer's Report
- List of Bills
- Meeting Minutes
- Report on Investments
- Revenue – ALP Billing
- Monthly Dashboard Summary
- Revenue & Expenditure Report
- Staff Conference and Seminars

Motion carried.

3. Staff Reports

- **Finance Report (Deputy Finance Director Kluver):**
 - Submitted Disbursement Request #4 to MN PFA for \$2,904,984 for the WRF Improvement Project.
 - Continued certified payrolls compliance submissions for the WRF Improvement Project to MN PFA.
 - Reconciled June funds, accounts, payroll, and wealth investments.
 - Attended the MMUA DUEL Session 3 for leadership in utility training. Presented my capstone project presentation "Generated Power" and received my certificate.
 - Reconciling Q2 and submitting financial reports to ABDO to assist in preparing Q2 report.
 - Generating and filing Q2 forms: 941, State, MPFLA and UI reports.
 - Notable payments for the month were reviewed.
 - **Treatment Facility Report (Plant Superintendent Drewes):**
 - Cleaning off biosolids in preparation for construction
 - Cleaned all a/c unit coils
 - Sampled siu to compare results
 - Finished rebuilt on primary was pump
 - Replaced drive belts on bar screen room air handler
 - Fixed front gate clutch
 - Replaced intake screens on blower room
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- Fixed exhaust fan on centrifuge room
- Worked with Cat to order new generator and get other generator ready for trade in
- Cleaned and inspected floats and transducer on main lift station
- Cleaned weirs on west secondary
- Working with turblex on both digester blowers to fix issues
- Working with ideal service on vfd's for cetrifuge
- Routine maintenance, lake sampling, lawn care & cleaning.
- **Collection System Report (Collection Superintendent Olson)**
 - Assisted Tradesman Construction with repair of broken cleanout near Starbucks off of 44th Ave.
 - LS 4 improvement with Tradesman Construction and Hyperline have begun, this included site improvements, new pumps, panel, check well and lining the wet well.
 - June 1st storm, accounted for over 50 LS power outages.
 - Tim Bell sewer connection project is complete.
 - Lilac Lane project is complete.
 - Removed and replaced pumps at IR9, LGS17, LGR44, LS49, and LS121.
 - Removed and replaced AC Tech drive at LS49.
 - Our GIS system is continually getting updated and improved with lift station information, dashboards for maintenance administration, private lift stations and manholes.
 - Crew activity summary:
 - 679 locates.
 - 7 service connection inspections.
 - 0 residential E-ONE inspections.
 - 0 mini lift station inspections.
 - 194 lines root sawed.
 - 38 lines jetted.
 - 82 lines televised
 - 59 lift stations flushed and sucked out
 - 0 Check/Gate Valves at lift stations.
 - Chemical fill & test for odor control at LS 73, LS 81, LS 82, & LS 85.
- **Engineer's Report (Engineer Bye)**
 - WRF Equalization Basin Construction
 - WRF Improvements Construction update
 - LS4 Improvement project update
 - LS 28 Pump Station & Forcemain Improvements
 - LS 1 Pump Station & Forcemain Improvements
 - Future projects and GIS updates
 - ALASR project progress
 - General Engineering Items/GIS

4. Public Presentations

- Executive Director Gilbertson and Collection System Superintendent Olson gave a review of our current GIS System.

5. Action Items

- **Resolution 26-13**
Motion made by Niblett, seconded by Nettestad, approving Contract Amendment No. 4 Rice Lake Construction Group GMP, Vactor pad receiving station, noy to exceed \$449,734 as specified in cost model.

- **Pay Request #8, Rice Lake Construction**

Motion by Dahlheimer, seconded by Niblett, to approve Pay Request #8 in the amount of \$211,687 to Rice Lake Construction for the ALASD EQ Basin Project. Motion carried.

- **Pay Request #10, Rice Lake Construction**

Motion by Waldorf, seconded by Rentz, to approve Pay Request #10 in the amount of \$3,152,845 to Rice Lake Construction for the ALASD WRF Improvement Project. Motion carried.

6. Old Business

- Executive Director Gilbertson and Engineer Bye updated the Board of the ALASR 2024 Sanitary Sewer Extension project status, final completion date June 30, 2026.

7. New Business

- Executive Director Gilbertson updated the Board on the MESERB Summer Conference held June 11-12th at the Alexandria Event Center.
- Executive Director Gilbertson updated the Board of directors on a meeting with Minnesota Public Facilities Authority staff on July 21st to discuss second loan, eligible grants and financing strategies for FY2027 in regard to the ALASD WRF Improvement Project.

8. Special Project & Regulatory Updates

- Brown and Caldwell Memo- WRF Project Update.

Adjournment

Chairman Thalman adjourned the meeting at 6:40 P.M.

Minutes Approved By:


Roger Thalman, Chairman


Rebecca Sternquist, Secretary