Alexandria Lake Area Sanitary District

Board of Directors Meeting Minutes
Date: August 12, 2026
Time: Meeting called to order at 5:30 PM by Chairman Thalman

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1. Attendance

Members Present: Chair Thalman, Dahlheimer, Eldevik, Lerohl, Nettestad, Niblett, Sternquist, Tvrdik & Waldorf
Members/Staff Absent: Bowen, Diedrich, Rentz
Staff Present: Executive Director Gilbertson, Deputy Finance Director Kluver, Collection Superintendent Olson, Plant Superintendent Drewes, HR Bergs, Engineer Bye.
Guests: Keith, ALASD

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2. Consent Agenda

A motion was made by Nettestad seconded by Eldevik to approve the consent agenda items as presented:

- Treatment Facility Report
- Collection System Report
- Engineer's Report
- List of Bills
- Meeting Minutes
- Report on Investments
- Revenue – ALP Billing
- Monthly Dashboard Summary
- Revenue & Expenditure Report
- Staff Conference and Seminars

Motion carried.

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3. Staff Reports

- **Finance Report (Deputy Finance Director Kluver):**
  - Submitted Disbursement Request #5 to PFA for $3,152,845 for the WRF Improvement Project.
  - Continued certified payroll compliance submissions for the WRF Improvement Project to PFA.
  - Prepared Q2 reimbursement request for the Chloride Reduction Grant, water softener rebates.
  - Prepared and submitted all Q2 financial reports to ABDO and assisted in preparing the Q2 Financial Report.
  - Completed the MPCA Wastewater Resilience Grant for $362,746.95 in full. MPCA Grant Coordinator, Aimee Duchene, completed a site visit at the standby generator locations for the monitoring report and finalization of the grant.
  - Attended the MMUA DUEL- Bonding online training.
  - Notable payments for the month were reviewed.

- **Treatment Facility Report (Plant Superintendent Drewes):**
  - Biosolids pad under construction.
  - Ellingson Plumbing tested RPZ.
  - Tanner and I attended MWOA Conference.
  - Updated main building restrooms, mechanical room, storage room, offices, and north entry from fluorescence to LED lights.

- Continued working on developing eMaint software program assets.
- Working on digester 1B transfer pump.
- Worked on digester blower number 2 with Howden.
- Working on Main Lift Station pumps.
- Coordination work with rice lake on multiple items.
- Working with ideal service on quotes for new VFD for centrifuge.
- Routine maintenance, lake sampling, lawn care & cleaning.

- **Collection System Report (Collection Superintendent Olson)**
  - On July 17th, a power failure at LS68 resulted in sewer overflow/backup. The issue was caused by an internal electrical control panel failure that shut down the lift station and its communications. The incident was reported to the MPCA. ALASD staff contained and removed the discharged wastewater, secured area as required.
  - LS 4 improvements with Tradesman Construction and Hyperline are almost complete.
  - Replaced a phase monitor at LS72.
  - Replaced contactor and overload assembly at LS 114.
  - Replaced a float at CGS 22.
  - Replaced the start/run capacitors at AGS 28.
  - Removed and replaced AC Tech drive at MGS 2 and IGS 12.
  - Steve Mickelson, Keith Kramer and Nick Olson attended the Minnesota Wastewater Operators Annual Conference in Grand Rapids, MN.
  - Crew activity summary:
    - 517 locates.
    - 8 service connection inspections.
    - 58 lines root sawed.
    - 313 lines jetted.
    - 85 lines televised
    - Chemical fill & test for odor control at LS 73, LS 81, LS 82, & LS 85.

- **Engineer's Report (Engineer Bye)**
  - WRF Equalization Basin Construction
  - WRF Improvements Construction update
  - LS4 Improvement project update
  - LS 28 Pump Station & Forcemain Improvements
  - LS 1 Pump Station & Forcemain Improvements
  - Future projects and GIS updates
  - ALASR project progress
  - General Engineering Items/GIS

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4. Public Presentations

- Q2 Financial Report (ABDO) presented by Deputy Finance Director Jo.
- Executive Director presented the first reading of the ALASD FY2027 Budget. Board members reviewed the budget document and asked questions regarding detailed account line items.

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5. Action Items

- **FY2026 2nd Quarter Financial Report**
  Motion made by Nettestad, seconded by Niblett, approving FY2026 2nd Quarter Financial Report. Motion carried.

- **Pay Request #2, Rice Lake Construction**
  Motion by Niblett, seconded by Dahlheimer, to approve Pay Request #2 in the amount of $377,509 to Rice Lake Construction for ALASD Biosolids Pad Improvements. Motion carried.

- **Advertise and Schedule FY2027 Budget**
  Motion by Dahlheimer, seconded by Niblett, to approve Authorization to advertise and schedule public hearing for the ALASD FY2027 Budget, hearing date September 9, 2025. Motion carried.

- **Pay Request #9, Rice Lake Construction**
  Motion by Waldorf, seconded by Nettestad, to approve Pay Request #9 in the amount of $178,194 to Rice Lake Construction for the ALASD EQ Basin Project. Motion carried.

- **Pay Request #11, Rice Lake Construction**
  Motion by Sternquist, seconded by Tvrdik, to approve Pay Request #11 in the amount of $4,712,400 to Rice Lake Construction for the ALASD WRF Improvement Project. Motion carried.

- **Resolution 26-14**
  Motion made by Tvrdik, seconded by Nettestad, approving Resolution 26-14, Confirmation of Request for Engineering Services (WIDSETH) Broadway Street, 8th-18th Avenue- sewer improvements.

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6. Old Business

- Executive Director Gilbertson gave the Board a report from the Minnesota Public Facilities Authority (MPFA) held on July 21, subsequent correspondence regarding PSIG funding, and strategies going forward.
- Executive Director Gilbertson presented the Board with a memorandum regarding PSIG and PFA funding details.

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7. New Business

- Executive Director Gilbertson presented to the City of Alexandria council July 27th at 5:00 pm, regarding ALASD status and FY2027 budget/LGU Tax Allocation estimates.
- Executive Director Gilbertson updated the Board on a preconstruction meeting for Lift Station #1/Forcemain improvements on July 22 at 2pm with ALASD and Widseth.

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8. Special Project & Regulatory Updates

- Brown and Caldwell Memo- WRF Project Update.

Adjournment

Chairman Thalman adjourned the meeting at 7:00 P.M.

Minutes Approved By:

Roger Thalman

Roger Thalman, Chairman

Rebecca Sternquist

Rebecca Sternquist, Secretary