



Alexandria Lake Area Sanitary District

Board of Directors Meeting Minutes

Date: September 9, 2026

Time: Meeting called to order at 5:30 PM by Chairman Thalman

1. Attendance

Members Present: Chair Thalman, Bowen, Dahlheimer, Diedrich, Eldevik, Lerohl, Nettestad, Niblett, Rentz, Sternquist, Tvrdik & Waldorf

Members/Staff Absent:

Staff Present: Executive Director Gilbertson, Deputy Finance Director Kluver, Collection Superintendent Olson, Plant Superintendent Drewes, HR Bergs, Engineer Bye.

Guests: None

2. Consent Agenda

A motion was made by Nettestad seconded by Waldorf to approve the consent agenda items as presented:

- Treatment Facility Report
- Collection System Report
- Engineer's Report
- List of Bills
- Meeting Minutes
- Report on Investments
- Revenue – ALP Billing
- Monthly Dashboard Summary
- Revenue & Expenditure Report
- Staff Conference and Seminar Report

Motion carried.

3. Staff Reports

- **Finance Report (Deputy Finance Director Kluver):**
 - Submitted Disbursement Request #6 to MN PFA for \$4,712,400 for the WRF Improvement Project.
 - Continued certified payroll compliance submissions for the WRF Improvement Project to PFA.
 - Prepared Q2 reimbursement request for the Chloride Reduction Grant, water softener rebates.
 - Regular monthly financial duties: oversee payroll, reconciliation of financial statements, generating financial reports, C&I worksheet, and the ALASD financial dashboard.
 - Notable payments for the month were reviewed.
- **Treatment Facility Report (Plant Superintendent Drewes):**
 - Biosolids pad cover installation.
 - Cummins generator trade to Ziegler
 - Meeting & tour with MDH
 - Replaced both primary vault grinder cutter stacks- multiple day install per grinder.
 - Repaired main lift station dehumidifier
 - Cleaned Effluent sample line from outfall.
 - Preparing biosolids spreaders for fall application.
 - Continued working on developing eMaint software program and asset management.

- Worked on International Dump truck hydraulic tank.
- Worked on garage door in solids building.
- Coordination work with Rice Lake on multiple items as construction is in parts of the current plant.
- Routine maintenance, lake sampling, lawn care & cleaning.

- **Collection System Report (Collection Superintendent Olson)**

- Thul company repaired, sealed and lined five manholes that were badly damaged by H2S.
- Ziegler rewired an existing standby portable from 480V generators to 240V 3 phase.
- Vac-Con was repaired by EJ Equipment. It had wiring issues in the controls.
- Missouri River Energy conducted thermal image testing at lift stations; 79, 82, 93, 42, 25, 68, 119, 108 & 110.
- Removed and replaced #2 pump at LS 122.
- Removed and replaced #1 pump at IR 14.
- Replaced floats at LGS 48.
- Updated our GIS system with lift station annual information, construction plans, private lift stations, manholes and pictures.
- Purchased and put into service a new Oda Logger for monitoring H2S.
- Keith Kramer & Darren Goeden attended an Operators EXPO in Waconia, MN.
- Crew activity summary:
 - 617 locates.
 - 9 service connection inspections.
 - 0 lines root sawed.
 - 384 lines jetted.
 - 94 lines televised
 - Chemical fill & test for odor control at LS 73, LS 81, LS 82, & LS 85.

- **Engineer's Report (Engineer Bye)**

- WRF Equalization Basin Construction
- WRF Improvements Construction update
- LS 28 Pump Station & Forcemain Improvements
- LS 1 Pump Station & Forcemain Improvements
- Future projects and GIS updates
- ALASR project progress
- General Engineering Items/GIS

4. Public Presentations

- Chairman Thalman: Called the Public Hearing to Order at 6:00 p.m. Public Hearing was for consideration of the ALASD FY2027 Budget. Public Hearing closed without public comment, no comments received before or during the Public Hearing. Closed hearing at 6:12 p.m.

5. Action Items

- **Resolution 26-15**

Motion made by Waldorf, seconded by Dahlheimer, adopting FY2027 budget and setting tax levy of 2.4%/1.633M to Local Government Units served by ALASD. Motion carried.

- **Resolution 26-16**

Motion by Dahlheimer, seconded by Tvrdik, to approve the CSAH 23 Sanitary Sewer Extension for benefit of Hudson Township. Motion carried.

- **Pay Request #1, Land Pride Construction**

Motion by Nettetstad, seconded by Waldorf, to approve Pay Request #1 in the amount of \$486,350.60 to Land Pride Construction for Lift Station #1 & Forcemain Improvement Project. Motion carried.

- **Pay Request #3, Rice Lake Construction**

Motion by Rentz, seconded by Lerohl, to approve Pay Request #3 in the amount of \$1,027,469 to Rice Lake Construction for the ALASD Biosolids Pad Improvements. Motion carried.

- **Pay Request #1, Rice Lake Construction**

Motion by Dahlheimer, seconded by Niblett, to approve Pay Request #1 in the amount of \$4,108 to Rice Lake Construction for the ALASD Vactor Pad Receiving Station. Motion carried.

- **Pay Request #10, Rice Lake Construction**

Motion by Nettetstad, seconded by Waldorf, to approve Pay Request #10 in the amount of \$31,185 to Rice Lake Construction for the ALASD EQ Basin Project. Motion carried.

- **Pay Request #12, Rice Lake Construction**

Motion by Waldorf, seconded by Lerohl, to approve Pay Request #12 in the amount of \$3,871,847 to Rice Lake Construction for the ALASD WRF Improvement Project.

6. Old Business

- Executive Director Gilbertson gave the Board a report from the Minnesota Public Facilities Authority (MPFA) meeting held on September 8, 2026, subsequent correspondence regarding PSIG funding, and strategies going forward. MPFA now has made the \$12M PSIG award official, timing of the grant is still being worked out with MPFA.

7. New Business

- None

8. Special Project & Regulatory Updates

- Brown and Caldwell Memo- WRF Project Update.

Adjournment

Chairman Thalman adjourned the meeting at 7:00 P.M.

Minutes Approved By:


Roger Thalman, Chairman


Rebecca Sternquist, Secretary